

Henderson Independent School District Code of Conduct Disciplinary Guidelines

- Step 1 - Verbal warning and/or Written Notice**
Review of offense
Conference with Principal/Counselor
Possible Detention Assignment; “D-Hall”
Possible Saturday School Assignment
Change of clothing or alter clothing for Dress Code Violation
- Step 2 - Verbal warning and/or Written Notice**
Review of offense
Parent Conference
Possible Detention Assignment; “D-Hall”
Possible Saturday School Assignment
- Step 3 - Minimum of In-School Suspension (ISS) - Number of days assigned is dependent upon violation(s)**
Possible corporal punishment with parental notification
- Step 4 – Emergency removal (Up to 3 days pending investigation)**
- Step 5 – Out of School Suspension (Up to 3 days pending investigation)**
- Step 6 – Disciplinary Alternative Education Program (DAEP)**
- Step 7 - Expulsion - A student may be expelled to a Disciplinary Alternative Education Program (DAEP), or in severe cases, expelled without placement in an educational setting**
- *Steps 1-4 May result in suspension of bus privileges**
- *Steps 5-7 Loss of bus privileges**

SEVERITY OF ACTION, OR PERSISTENT MISBEHAVIOR MAY RESULT IN STEPS 3, 4, 5, 6 or 7 WITHOUT PRIOR STEPS BEING TAKEN. ANY PROHIBITED ITEMS WILL BE CONFISCATED BY CAMPUS ADMINISTRATORS. ADMINISTRATORS MAY SUSPEND A STUDENT UP TO 3 DAYS PENDING INVESTIGATION AND PRIOR TO ISS OR DAEP PLACEMENT.

ANY VIOLATION OCCURRING DURING A STUDENT’S PROBATIONARY PERIOD FOLLOWING RELEASE FROM DAEP MAY RESULT IN A REPEAT OF THE INITIAL DAEP ASSIGNMENT.

STUDENTS WITH DISABILITIES ARE SUBJECT TO APPLICABLE STATE AND FEDERAL LAW IN ADDITION TO THE STUDENT CODE OF CONDUCT. TO THE EXTENT ANY CONFLICT EXISTS, STATE AND/OR FEDERAL LAW WILL PREVAIL.

DISCIPLINARY DECISIONS WILL BE DETERMINED BY CAMPUS ADMINISTRATORS, OR DESIGNEE, AND ANY VIOLATION OF STUDENT CODE OF CONDUCT NOT ADDRESSED IN THESE GUIDELINES WILL BE DISCIPLINED ACCORDING TO ADMINISTRATIVE DISCRETION.

STUDENTS UNDER THE AGE OF 10

The Education Code requires that any student under 10 years of age who commits an expellable offense be placed in a DAEP. He or she cannot be expelled from the district.

- A student under age 6 cannot be removed from class and placed in a DAEP unless the student commits a federal firearms violation
- Students between ages 6 and 9 who commit an expellable offense must be placed in a DAEP
- Elementary students cannot be placed in a DAEP with students not in elementary school

HISD DISCIPLINARY GUIDELINES

(DISCIPLINARY DECISIONS AND DURATIONS, INCLUDING EXPULSION, SUSPENSION, AND/OR PLACEMENT IN DAEP WILL BE MADE BY HISD CAMPUS ADMINISTRATORS)

OFFENSES AND CONSEQUENCES LISTED BY GRADE LEVELS

Any violation of the DAEP Guidelines regarding “criminal trespass” at any campus or at any school sponsored activity will result in an additional 45 day placement at the DAEP campus.

<u>PEIMS Codes 01-41</u> These categories must be reported on PEIMS when removed from regular educational setting for one day or more		<u>Offense</u>	<u>Grades K-3</u>	<u>Grades 4-5</u>	<u>Grades 6-8</u>	<u>Grades 9-12</u>	<u>Disciplinary Alternative Education Placement (DAEP)</u>
PEIMS 01	Disruptive behavior- TEC 37.002(b) (Discretionary Placement based on severity or number of offenses)	1 st offense or minor incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 02	Conduct punishable as a felony – 37.006(a)(2)(A) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 04 *See PEIMS 318 and 319 for “Other Substance Abuse” Offenses	Possessed or used marijuana or other controlled substance – TEC 37.006(a)(2)(C) And 37.007(b) for under the influence (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
	Possessed to sell or distribute marijuana or other controlled substance – TEC 37.006(a)(2)(C) And 37.007(b) for under the influence (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
2 nd or more offenses or severe incident		Step 6	Step 6	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>	

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 05 *See PEIMS 320 for offenses regarding "Simulated Alcoholic Substances"	Possessed, used, or was under the influence of an alcoholic beverage- TEC 37.006(a)(2)(D and 37.007(b) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
	Possessed, sold, or distributed an alcoholic beverage- TEC 37.006(a)(2)(D and 37.007(b) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 06	<u>Abuse of volatile chemicals</u> TEC 37.006(a)(2)(E) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
	Possessed, sold or distributed <u>abusable volatile chemicals</u> -TEC 37.006(a)(2)(E) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 07	Public lewdness or indecent exposure- TEC 37.006(a)(2)(F) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 08	Retaliation against school employee-TEC 37.006(b) and 37.007(d) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 09	Based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity for felony offenses in Title 5, Penal Code-TEC 37.006(c) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Until offense is resolved

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 10	Based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity for felony offenses not in Title 5, Penal Code-TEC 37.006(d) (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
PEIMS 11	Used, exhibited, or possessed a firearm- TEC 37.007(a)(1)(A) and/or 37.007(e) brings a firearm to school. (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 12	Used, exhibited, or possessed an illegal knife-TEC 37.007(a)(1)(B) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 13	Used, exhibited, or possessed an illegal club-TEC 37.007(a)(1)(C) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 14	Used, exhibited, or possessed a prohibited weapon under Penal Code Section 45.05-TEC 37.007(a)(1)(D) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 16	Arson-TEC 37.007(a)(2)(B) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 17	Murder, capital murder, criminal attempt to commit murder, or capital murder- TEC 37.007(a)(2)(C) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 18	Indecency with a child- TEC 37.007(a)(2)(D) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 19	Aggravated kidnapping TEC 37.007(a)(2)(E) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 20	Serious or persistent misconduct violating the student code of conduct while placed in alternative education program TEC 37.007(c) (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 21	Violation of student code of conduct not included under TEC 37.006, 37.007, or 37.002(b) (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 3	Discretionary Placement based on severity	Discretionary Placement based on severity	Discretionary Placement based on severity	Disciplinary action will be determined by DAEP Coordinator and Campus Principal
		2 or more offenses or severe incident	May use Step 6	Discretionary Placement based on severity	Discretionary Placement based on severity	Discretionary Placement based on severity	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 22	Criminal mischief TEC 37.007(f) \$49.99 and Under Damage Restitution Required	1 st offense (Citation to City Court)	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense (Citation to City Court)	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
	Criminal mischief TEC 37.007(f) \$50.00 and Over Damage Restitution Required	1 st offense (Restitution required)	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense (Criminal Charges Filed)	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	
3 or more offenses (Criminal charges filed)	Step 6	Step 6	Step 6	Step 6			

Action Codes	Categories	Offense	Grade K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 23	Emergency Placement to DAEP or expulsion TEC 37.019 (Discretionary Placement based on severity or number of offenses)	RECORD AS AN ADDITIONAL OFFENSE CODE: WHEN A PRINCIPAL OR DESIGNEE REASONABLY BELIEVES THE BEHAVIOR IS SO UNRULY, DISRUPTIVE, OR ABUSIVE THAT IT SERIOUSLY INTERFERES WITH THE STUDENT'S CLASSMATE'S ABILITY TO LEARN, OR WITH THE OPERATION OF A SCHOOL OR SCHOOL SPONSORED ACTIVITY, THE STUDENT MAY BE REMOVED, PENDING A CONFERENCE AND/OR HEARING.					
PEIMS 26	Terroristic threat TEC 37.006 (a)(1) or 37.007(b) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 27	Assault under Penal Code Section 22.01(a)(1) against a school district employee or volunteer TEC 37.007(b)(2)(C) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 28	Assault under Penal Code Section 22.01(a)(1) against someone other than a school district employee or volunteer TEC 37.007(b)(2)(B) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 29	Aggravated assault under Penal Code Section 22.02 against a school district employee or volunteer TEC 37.007(d) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severity of action	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 30	Aggravated assault under Penal Code Section 22.02 against someone other than a school district employee or volunteer TEC 37.007(a)(2)(A) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severity of action	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 31	Sexual assault under Penal Code Section 22.011 or aggravated sexual assault under 22.021 against a school district employee or volunteer TEC 37.007(d) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severity of action	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 32	Sexual assault under Penal Code Section 22.011 or aggravated sexual assault under 22.021 against someone other than a school district employee or volunteer TEC 37.007(a)(2)(A) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severity of action	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 33	Possessed, purchased, used or accepted a cigarette or tobacco product as defined in the Health and Safety Code, Section 3.01, chapter 161.252 Citation issued for each offense. (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 34	School-related gang violence (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 35	False alarm/false report-TEC 37.006(a)(1) and 37.007 (b) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 36	Felony controlled substance violation TEC 37.007(a)(3) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 37	Felony alcohol violation TEC 37.007(a)(3) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 41	Fighting/Mutual Combat Excludes all offenses under Penal Code 22.01 Citation issued for each offense	1 st Offense	Step 3	Step 3	Step 3	Step 3	One year expulsion; <u>Under 10 years of age to DAEP</u>
		2 nd Offense	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	One year expulsion; <u>Under 10 years of age to DAEP</u>
		3 rd or more Offense or Injury	Step 6	Step 6	Step 6	Step 6	One year expulsion; <u>Under 10 years of age to DAEP</u>

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 42 (May be referred to Municipal Court)	Truancy (failure to attend school) Parent contributing to truancy TEC 25.093(a)	Any offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 43 (May be referred to Municipal Court)	Truancy (failure to attend school) Student with at least 3 unexcused absences TEC 25.094	Any offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 44 (May be referred to Municipal Court)	Truancy (failure to attend school) Student with at least 10 unexcused absences TEC 25.094	Any offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 45 (May be referred to Municipal Court)	Truancy (failure to attend school) Student failure to enroll in school TEC 25.085	Any offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 46	Aggravated robbery TEC 37.007(a)(2)(F) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; under 10 years of age to DAEP
PEIMS 47	Manslaughter TEC 37.007(a) (2)(G) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; under 10 years of age to DAEP
PEIMS 48	Criminally negligent homicide TEC 37.007(a) (2)(H) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; under 10 years of age to DAEP
PEIMS 49	Engages in deadly conduct TEC 37.007(a)(2)(F) (Mandatory Expulsion)	Any offense	Step 6	Step 6	Step 6	Step 6	One year expulsion; under 10 years of age to DAEP

Action Codes 101-401 may be coded as local violations or as PEIMS offenses (removal from regular educational setting)

Action Codes	Categories	Offense	Grades <u>K-3</u>	Grades <u>4-5</u>	Grades <u>6-8</u>	Grades <u>9-12</u>	Disciplinary Alternative Education Placement <u>(DAEP)</u>	
101 <i>(PEIMS 021)</i>	<u>Violation of Bus Rules</u> (May include removal of bus privileges in addition to HISD disciplinary procedures)	Refer to Bus Discipline Guidelines for Elementary and Secondary Students					Does Not Apply	
102 <i>(PEIMS 021)</i>	Dress Code Violations ** Students will not be allowed in class if they are not in compliance with the Dress and Grooming procedures outlined in the Student Handbook**	1 st Offense	Step 1	Step 1	Step 1	Step 1	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 2	Step 2	Step 2 “D”-Hall	Step 2 “D Hall”	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 rd Offense	Step 3	Step 3	Step 2 Sat. School	Step2 Sat. School	Disciplinary action will be determined by DAEP Principal and Campus Principal	
103(a) <i>(PEIMS 021)</i>	Minor Insubordination: Disrespect, ignoring requests, inappropriate classroom behavior	1 st Offense	Step 1	Step 1	Step 1	Step 1	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2-3 Offenses	Step 2	Step 2	Step 2 D-Hall/Sat Sch	Step 2 D-Hall/Sat Sch	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		4 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
103(b) <i>(PEIMS 021)</i>	Major Insubordination: Profanity, arguing, flagrant disrespect	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2-3 Offenses	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		4 or more offenses or severe incident	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal	
104 <i>(PEIMS 021)</i>	Cheating, copying, plagiarizing <u>(Will result in grade reductions)</u>	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
105 <i>(PEIMS 021)</i>	Skipping school or leaving school grounds and school sponsored events without permission.	1 st Offense	Step 3	Step 2 Sat. School	Step 2 Sat School	Step 2 Sat School	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 6	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
106 <i>(PEIMS 021)</i>	Tardy	1 st Offense	Step 1	Step 1	Step 1	Step 1	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd and 3 rd Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		4 or more offenses or severe incident	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
107 <i>(PEIMS 021)</i>	Cutting or leaving class	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)	
109 (PEIMS 42-45)	Truancy	REFER TO PEIMS OFFENSES 42-45						
110 (PEIMS 021)	Violation of Technology and/or Computer "Acceptable Use Policy" as established by HISD Code of Conduct	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
111 (PEIMS 021)	Violation of Vehicle Use on Campus Henderson High School	1 st Offense	Warning Ticket Ticket and Fine Ticket, Fine, and Loss of Driving/Parking Privileges				DOES NOT APPLY	
		2 Offense						
		3 or more offenses or severe incident						
201(a) (PEIMS 021)	Possession of I-pod, CD player, cellular telephone, laser light matches, lighter, or any other prohibited item(s) *Item will be confiscated; Unclaimed items will be destroyed after 30 days *\$15.00 Fine	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
201 (b) (PEIMS 021)	Use of cell phones, cameras, or any other recording devices for the unapproved photographing or video recording of faculty, staff, or students	1 st Offense	Step 2	Step 2	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 3	Step 3	Step 6	Step 6		
		3 rd Offense	Step 3	Step 3	Step 6	Step 6		
202 (PEIMS 021)	Gambling	1 st Offense	Step 2	Step 2	Step 2 Sat. School	Step 2 Sat. School	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 2	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
203 (PEIMS 021)	Theft/Minor Offenses (\$49.00 or less) (Citation issued for each offense) *Occurring at any HISD school sponsored event or activity:	1 st Offense	Step 2 or 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 3 or 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal	

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
204 (PEIMS 021)	Theft/Major Offenses (\$50.00 or more; or any HISD school property) (Citation issued for each offense) *Occurring at any HISD school sponsored event or activity:	1 st Offense	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
205 (PEIMS 021)	Extortion, coercion, or blackmail: Obtaining money, objects, or favors from unwilling person(s)	1 st Offense	Step 3	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
206 (PEIMS 021)	Use of meal ticket without permission of school authorities	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 2	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 2	Step 3	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
300 (PEIMS 021)	Student to employees or patrons, verbal abuse, profanity, vulgar or inappropriate language or behavior, obscene gestures	1 st Offense	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 rd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
301 (PEIMS 021)	Student to student verbal abuse, profanity, vulgar or inappropriate language or behavior, obscene gestures	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2-3 Offenses	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
302 (PEIMS 021)	Hazing/Bullying/Making Hit Lists Conducting or directing any demeaning action forced upon an unwilling person	1 st Offense	Step 3	Step 3	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
303 (PEIMS 021)	Horseplay: Intentional physical actions between willing participants; Throwing objects	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary action will be determined by DAEP Principal and Campus Principal
304 (PEIMS 021)	Pushing/Shoving	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
305 (PEIMS 021)	Simple Assault against someone other than a school district employee or volunteer	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
306 (PEIMS 021)	Simple Assault against school district employee or volunteer	1 st Offense	Step 3	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 7	Step 7	Disciplinary action will be determined by DAEP Principal and Campus Principal
307 (PEIMS 021)	Retaliation against another student	1 st Offense	Step 2	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
308 (PEIMS 021)	<u>Discharging a fire extinguisher</u>	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
309	Criminal mischief TEC 37.007(f) \$49.99 and Under Damage	1 st offense (Citation to City Court)	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense (Citation to City Court)	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
	Criminal mischief TEC 37.007(f) \$50.00 and Over Damage	1 st offense (Restitution required)	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense Criminal Charges Filed	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses Criminal charges filed	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
310 (PEIMS 021)	Participation in, or representation of self as a member of any secret society, fraternity, sorority, or gang	1 st Offense	Step 2	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
311 (PEIMS 022)	<u>Defacing or damaging school property with graffiti or by any other means</u> *Student/parents liable for monetary damages	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
312 (PEIMS 021)	Possession of a "Pocket Knife" *Knife will be confiscated. Unclaimed knives will be destroyed after two years	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
313 (PEIMS 021)	Displaying a "Pocket Knife" *Knife will be confiscated. Unclaimed knives will be destroyed after two years	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 3	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
314 (PEIMS 021)	<u>Possessing a razor, box cutter, chain, or any other object that may be used in a way that threatens or inflicts bodily harm</u> *Items will be confiscated	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
315 (PEIMS 021)	Sexual Misconduct – Public Display of Affection (PDA)	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
316 (PEIMS 021)	Sexual Harassment/Verbal	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
317 (PEIMS 021)	Sexual Harassment/Physical	1 st Offense	Step 3	Step 3	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
318 (a) (PEIMS 021)	“Substance Abuse”: Possession or use of: (a) unauthorized medication or supplement:	1 st Offense	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
318 (b) (Same as PEIMS 02)	“Substance Abuse”: Possession or use of: (b) illegal medication or supplement:	1 st Offense	Step 3 or 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
318 (c) (Same as PEIMS 02)	“Substance Abuse”: Possession or use of: (c) felony possession of controlled substance:	1 st Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6 or 7	Step 7	Step 7	Step 7	Disciplinary action will be determined by DAEP Principal and Campus Principal
319 (a) (Same as PEIMS 02)	“Substance Abuse”: Possession to sell or distribute: (a) unauthorized medication or supplement: 30 days minimum (including any “simulated controlled substance”)	1 st Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
319 (b) (Same as PEIMS 02)	“Substance Abuse”: Possession to sell or distribute: (b) illegal medication or supplement: 45 days minimum (including any “simulated controlled substance”)	1 st Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
319 (c) (Same as PEIMS 02)	“Substance Abuse”: Possession to sell or distribute: (c) felony possession of controlled substance: 45 days minimum (including any “simulated controlled substance”)	1 st Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 7	Step 7	Step 7	Disciplinary action will be determined by DAEP Principal and Campus Principal
320 (PEIMS 021)	“Simulated” Alcoholic Substance: Possessed to use, sell or distribute any substance purported to be alcoholic	1 st Offense	Step 6	Step 6	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
321 (PEIMS 021)	“Simulated” Tobacco Product”: Possessed to use, sell or distribute any substance purported to be tobacco product	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 3	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
322 (PEIMS 021)	<u>Possessing or selling a “simulated” weapon</u> *Discretionary placement based on severity and degree of disturbance	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
323 (PEIMS 021)	<u>Possessing fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device</u>	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
324 (PEIMS 021)	<u>Falsifying records, passes, or other school-related documents</u>	1 st Offense	Step 2	Step 2	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
401 (PEIMS 021)	Persistent “On-Campus” Misbehavior	Multiple Serious Incidents	Step 3,4,5, or 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal