

HENDERSON MIDDLE SCHOOL

“PRIDE IN PROGRESS”

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**TIME SCHEDULE
 HENDERSON MIDDLE SCHOOL
 2010/2011**

6TH	7TH	8TH
1st Block 7:50-9:20	1)7:50-8:40 2)8:45-9:35	1)7:50-8:40 2)8:45-9:35
2nd Block 9:25-10:10 10:10-10:55	3)9:40-10:30 4)10:35-11:10 Advisory	3)9:40-10:30 4)10:35-11:10 Advisory
3rd Block 11:00-11:45 11:45-12:30	5)11:15-12:05 Lunch 12:05-12:35	Lunch 11:10-11:40 5)11:45-12:35
Lunch 12:35-1:05	6)12:40-1:30	6)12:40-1:30
4th Block 1:10-1:55 1:55-2:40	7)1:35-2:25 8)2:30-3:25	7)1:35-2:25 8)2:30-3:25
Advisory 2:45-3:25		

REQUIRED FORMS

Acknowledgment of Electronic Distribution of Student Handbook

My child and I have been offered the option to receive a paper copy or to electronically access at www.hendersonisd.org the Henderson Middle School Handbook and the *Student Code of Conduct* for 2010–2011.

I have chosen to:

- Receive a paper copy of the Student Handbook and the *Student Code of Conduct*.
- Accept responsibility for accessing the Student Handbook by visiting the Web address listed above.

I understand that the handbook contains information that my child and I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the *Student Code of Conduct*. If I have any questions regarding this handbook or the Code, I should direct those questions to the principal at my child's campus.

Printed name of student: _____

Signature of student: _____

Signature of parent: _____

Date: _____

Acknowledgment Form

My child and I have received a copy of the Henderson Middle School Student Handbook and the ***Student Code of Conduct*** for 2010–2011. I understand that the handbook contains information that my child and I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the ***Student Code of Conduct***.

Printed name of student: _____

Signature of student: _____

Signature of parent: _____

Date: _____

“Please sign and date this page, remove it from the handbook, and return it to the student’s school.”

Henderson ISD

2010—2011

Holidays

Labor Day	Sept. 6	Spring Break	Mar. 14-18
Thanksgiving	Nov. 22-26	Good Friday	Apr. 22
Christmas	Dec. 20-Jan. 3	Bad Weather/Holiday	May 13
MLK Day	Jan. 17	Memorial Day	May 30

Professional Development

August 12-13 (Optional Comp)
August 16-19
November 1

Clerical Days

August 20
October 4 (Double Day)
June 3 (Optional Comp)

Early Dismissal

October 4	March 11
December 17	June 2

HHS Graduation









Saturday May 28, 2011, at 8 P.M., Lion Stadium

Six Weeks Grading Periods









	Beginning	End	# Days
1st	Aug. 23	Sept. 24	24
2nd	Sept. 27	Oct. 29	25
3rd	Nov. 2	Dec. 17	29
4th	Jan. 4	Feb. 18	33
5th	Feb. 21	Apr. 15	35
6th	Apr. 18	June 2	31








Student Days


1st Semester—78 2nd Semester—99

	Professional Development		Holiday
	Optional Comp		TAKS Testing
	Begin/End Six Weeks		Early Dismissal
	Graduation		Bad Weather/Holiday










August							September							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7	1	2	3	4				
8	9	10	11			14	5		6	7	8	9	10	11
15				18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	
29	30	31					26			27	28	29	30	




November							December								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1		2	3	4	5	6	1	2	3	4					
7	8	9	10	11	12	13	5	6	7	8	9	10	11		
14	15	16	17	18	19	20	12	13	14	15	16		18		
21				23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26			27	28	29	30	31	




October							
S	M	T	W	T	F	S	
					1	2	
3		4	5	6	7	8	9
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

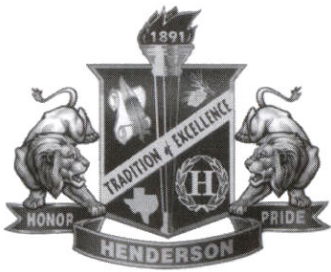
4th-Staff stays until 6 PM

February							March								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1	2	3	4	5			1		2	3	4	5			
6	7	8	9	10	11	12	6	7	8	9	10		12		
13	14	15	16	17	18	19	13	14	15	16	17	18	19		
20				22	23	24	25	26	20	21	22	23	24	25	26
27	28						27	28	29	30	31				

January							
S	M	T	W	T	F	S	
						1	
2		3	4	5	6	7	8
9	10	11	12	13	14	15	
16		17	18	19	20	21	22
23	24	25	26	27	28	29	
30	31						

May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1		2	3	4	5	
8	9	10	11	12		14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29		30	31				26	27	28	29	30		

April							
S	M	T	W	T	F	S	
					1	2	
3	4		5	6	7	8	9
10	11	12	13	14	15	16	
17	18	19	20	21		22	23
24	25		26	27	28	29	30



HENDERSON
INDEPENDENT SCHOOL DISTRICT

August 1, 2010

P. O. Box 728
Henderson, Texas 75653

903-655-5000
FAX 903-657-9271
www.hendersonisd.org

Superintendent of Schools
903-655-5007

Henderson High School
Highway 64 West
903-655-5500

Henderson Middle School
Richardson Drive
903-655-5400

Northside Intermediate
North Van Buren Street
903-655-5300

William E. Wylie
Elementary
US Hwy 259 S
903-655-5200

Monnie Meyer Wylie
Primary
US Hwy 259 S
903-655-5100

Dear Parent of an HISD Student:

A major goal of the Henderson Independent School District is for every teacher and paraprofessional to be “highly qualified.” According to guidelines set forth under the federal “No Child Left Behind” Act, a “highly qualified” teacher is defined as one who has:

- Full State Certification, and a
- Bachelor’s Degree (or higher), and has
- Demonstrated Competency through testing or meeting certain state standards.

Upon request, parent(s)/guardian(s) may receive information regarding the professional qualifications of their child’s classroom teacher(s) and/or paraprofessional(s). For information, please contact the Human Resources office at (903) 655 – 5019.

Sincerely,

Stacey Sullivan
Director of Human Resources

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2010-2011 HENDERSON MIDDLE SCHOOL STUDENT HANDBOOK

ADMISSIONS: SCHOOL SAFETY TRANSFERS - UNSAFE SCHOOLS:

Each district receiving assistance under Title I, Part A of the Elementary and Secondary Education Act (20 U.S.C. 6301 et seq.) must allow a student to attend a safe public elementary or secondary school within the District, including a public charter school, if the student:

1. Attends a persistently dangerous public elementary or secondary school, as defined by the state's education agency; or
2. Becomes a victim of a violent criminal offense while in or on the grounds of the school the student attends. (*No Child Left Behind Act of 2001, 20 U.S.C. 7912*) FDD(LEGAL)

ALTERNATIVE EDUCATION PROGRAM (TEC, Section 37.008)

Alternative education programs became mandatory when Senate Bill 1 was signed into law on May 30, 1995. HISD has an established set of guidelines for Alternative Education Placement. HISD's alternative education program:

1. Is provided in a setting other than a student's regular classroom
2. Is located on or off a regular school campus
3. Provides for the students who are assigned to the alternative education program to be separated from students who are not assigned to the program
4. Focuses on English, language arts, mathematics, science, history, and self-discipline
5. Provides for student's educational and behavioral needs
6. Provides supervision and counseling

While a student is assigned to AEP, he or she may not participate in any school related functions, including all extracurricular activities, tryouts, practices, etc., for school programs.

ARGUMENTS/CONFLICTS

If a student is having difficulty with someone, he/she is to go to a principal or counselor.

ARRIVAL AT SCHOOL

Students are to report to the designated area if they arrive before the 7:45 bell. Breakfast is served in the cafeteria 7:10-7:40. The auditorium is opened on bad weather days.

ASSEMBLIES

Students are required to conduct themselves in assemblies as they do in class. Enter the auditorium or gymnasium quietly and orderly. Seating will be by classes unless specified otherwise. Good manners are required. Treat our guests with respect. Students will be removed from the auditorium or gymnasium for misbehavior and disciplinary action could result.

ATTENDANCE

In Texas, children between the ages of 6 and 17, depending on when the child's birthday falls, are required to attend school unless otherwise exempted by law. School employees investigate and report violations of the state compulsory attendance law.

If kindergarten students are assigned to an accelerated reading instruction program, state compulsory attendance law also applies. Parents will be notified in writing if their child is assigned to an accelerated reading instruction program. The compulsory attendance law also applies to summer accelerated reading and math programs for elementary and middle school students.

Students must be in attendance for at least 90 percent of the required attendance days in order to receive credit and/or promotion to the next grade level. **All absences will be recorded without regard to being "excused" or "unexcused"**. Those students who fail to meet the 90 percent attendance requirement will not be awarded credit for their classes and/or promotion unless the campus attendance committee finds that the absences are a result of the following extenuating circumstances: (HISD Board Policy FDD (LOCAL))

A student not actually on campus at the time attendance is taken may be considered in attendance for any reasons numbered 1 through 5, thereby being exempt from the compulsory attendance laws.

1. Participation in extracurricular activity or public performance subject to limitations
2. Participation in a mentorship approved by District personnel to serve as an advanced measure of the Distinguished Achievement Program
3. Medicaid-eligible screening, diagnosis, and treatment
4. Observance of religious holy days, including one day of travel to and one day of travel from the site
5. Health care appointment, indicated by documentation signed by a health care professional, if student begins and returns to school on same day
6. Court proceeding documented by court or law enforcement officers in which student is required to attend
7. Absence required by Texas Department of Human Services or welfare authorities

8. Pre-approved college visitation
9. Funeral services for relatives or close friends
10. Emergencies, or unforeseen instances, resulting from any cause acceptable to the teacher, principal, or superintendent

Campus attendance committees will rule on excessive absences of a student. Before credit or promotion is denied, students and parents will be warned of a student's attendance status before the 90 percent attendance limit is reached and will be given an opportunity to explain any extenuating circumstances. **Parents may submit written documentation within three (3) days of any absence explaining any extenuating circumstance, as mentioned above, which may be taken into consideration by the attendance committee.**

Students may be able to make up excessive absences, complete additional assignments, or fulfill other requirements as designated by the committee. Students with less than 90% attendance rate will make up time on a day per day basis by attending a Saturday School. If the committee finds, however that there are no extenuating circumstances, or if the student does not meet the conditions set by the committee to earn or regain credit, the student will not receive credit for classes and/or be promoted. If a petition for credit is denied, the student or parent may appeal the decision to the HISD Board of Trustees by completing a written request to the Superintendent.

Students are expected to make up missed assignments. Students will have as much time to complete the assignments as they were absent; however, students will be responsible for contacting teachers and satisfactorily completing all assignments and/or tests within the allotted time.

Students who are absent from school will not be allowed to participate in school related activities on that day or evening unless approved by the principal. A student who must leave during school hours must bring a note from the parent/guardian that morning. Students who become ill during the school day should, with the teacher's permission, report to the School Nurse. The principal or designee will make the decision whether or not to send the student home and will contact the student's parents. Students who are absent from school, or from any class, without permission will be subject to disciplinary action.

Upon returning to school after an absence, students are to bring a note to the front office that explains the absence. The note should be signed by the parent and list date(s) of absence(s). Only notes from a doctor's office or death in family are excused absences.

Because your child is important to us, please call if he/she will be out more than one day and let us know the reason for the absence. Even though we are stressing the importance of regular attendance, we ask that you do not send an ill child to school. If your child has a fever, stomachache, or virus the night before, he/she should be kept home the next day. **A child should be clear of fever and vomiting for 24 hours before coming back to school.**

AWARDS AND HONORS

Honor roll: (grades 6, 7, 8)

The "95 Club" - no grade below 95, all S's

The "90 Club" - no grade below 90, all S's

The "85 Club" - no grade below 85, all S's

BAD WEATHER DAY

In the event of inclement weather, listen to local radio stations for announcements of school closings. In addition, information will be on KLTV Channel 7 and KETK Channel 56 whenever possible.

BULLYING

Bullying occurs when a student or group of students directs written or verbal expressions or physical conduct against another student and the behavior results in harm to the student or the student's property, places a student in fear of physical harm or of damage to the student's property, or is so severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment.

BUSES AND OTHER SCHOOL VEHICLES

The district makes school bus transportation available to all students living two or more miles from school. This service is provided at no cost to students. Bus routes and any subsequent changes are posted at the school. Further information may be obtained by calling the HISD TRANSPORTATION DIRECTOR at (903) 655-5000.

Students are expected to assist District staff in ensuring that buses remain in good condition and that transportation is provided safely. When riding the school buses, students are held to behavioral standards established in this handbook and the Student Code of Conduct.

Students must:

1. Follow the driver's directions at all times.
2. Enter and leave the bus in an orderly manner at the designated bus stop nearest home.
3. Keep feet, books, band instrument cases, and other objects out of the aisle.
4. Not deface the bus or its equipment.
5. Not put head, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the bus.
6. Wait for driver's signal upon leaving the bus and before crossing in front of the bus.
7. When students ride in a District van or passenger car, seat belts must be fastened at all times.
8. Misconduct will be punished in accordance with the Student Code of Conduct; bus-riding privileges may be suspended.

The following guidelines will be used by the principal to determine consequences for students that choose to violate the rules and create an unsafe situation:

- A. Minor Offenses: Throwing objects on or out of the bus; Not seated properly when bus is moving; Loud or disruptive behavior; Failure to follow driver's directions; Horseplay; Unacceptable language; Any other minor offense covered by the Student Code of Conduct.
1. Warning on bus, suspension and action according to the HISD disciplinary guidelines.
 2. 1-day bus suspension and action according to the HISD disciplinary guidelines.
 3. 3-day bus suspension and action according to the HISD disciplinary guidelines.
 4. 5-day bus suspension and action according to the HISD disciplinary guidelines.
 5. Suspension from bus for remainder of the year and action according to the HISD disciplinary guidelines.
- B. Flagrant Offenses: Fighting; Flagrant disrespect for driver, Sexual Misconduct, Use of or possession of drugs or alcohol; Damaging or disfiguring the bus; Any act that hinders the safe operation of the school bus; Any other major offense covered by the Student Code of Conduct.
1. Bus suspension* and action according to the HISD disciplinary guidelines.
 2. Same as first offense
 3. Same as first offense

*Length of bus suspension will depend on the nature of the offense and other disciplinary action taken.

CHANGE OF ADDRESS

Students are to report address and phone number changes to the office as soon as they occur.

CHEATING/ PLAGARISM/ ACADEMIC DISHONESTY

Copying another person's work, such as homework, class work, or a test, is a form of cheating. Plagiarism, which is the use as one's own or another person's original ideas or writing without giving credit to the true author, will also be considered cheating and the student will be subject to academic disciplinary action that may include loss of credit for the work in question. Students found to have engaged in cheating or academic dishonesty will be subject to disciplinary penalties according to the Student Code of Conduct.

CLUBS

Student clubs or organizations such as band, choir, student council, cheerleaders, twirlers, and athletics have established rules of conduct and consequences for violations of rules that are more strict than those of students in general. Parents and students will be expected to sign rules.

CONDUCT

Students are responsible for conducting themselves in such a way that they do not disrupt the orderly process of learning.

The Middle School has four basic rules:

1. Be prompt and prepared.
2. A student's conduct is to be such that it does not interfere with the teacher's right to teach.
3. A student's conduct is to be such that it does not interfere with another student's right to learn.
4. A student's conduct is to be such that they neither physically nor verbally abuse any other person.

For additional information, see the Student Code of Conduct.

COUNSELING

If a student needs assistance with an academic or personal problem, he/she is to obtain permission from the teacher to see a counselor during a class, or go by between classes to make an appointment.

DEPARTURE FROM SCHOOL

All students not involved in after school activities or practices must be picked up by 4:00 P.M. Students that cannot be picked up by 4:00 P.M. will need to ride a bus home. Bus students are to wait at the bus loading area until signaled to board the buses.

Car riders are NOT to be picked up in front of the buildings, or the graveled area behind the school off Boren Street. Parents are NOT to pull up in the parking area behind and west of the gym.

All 6th graders will be picked up at the West end of the 6th grade wing. All 7th and 8th graders will be picked up behind the school at the new field house. If you have an emergency and must pick up in the front, you will need to park and get your student from the office. Students will not be allowed to stand outside in front of the school.

Morning drop off will be at the new field house for all 7th and 8th graders and at the West end of the 6th grade wing for 6th graders. The crosswalk in front of the school is not a protected crosswalk.

No one is to leave campus while waiting for a bus or parents.

If a student is to ride a bus other than the one which he/she is assigned, the student must have a note from home signed by a parent and approved by a principal.

DETENTION

Detention may be used for numerous Code of Conduct violations including, but not limited to: Dress code violations and tardies. Consistently failing to attend detention may result in additional disciplinary action.

DISCIPLINE MANAGEMENT PLAN

Student Consequences for Minor Offenses: Each teacher will keep a record for each student in each class. Violations will accumulate per semester. Minor offenses include:

- Running, Sleeping, or talking in class
- Causing excessive, loud or unnecessary noise
- Cheating or copying of another student's work
- Failure to bring appropriate materials to class
- Refusal to participate in classroom activities
- Throwing objects, such as spitballs, paper or other items
- Violation of classroom or school rules
- Possession of toys or trading cards during school hours
- Engaging in any other conduct that disrupts the school environment or educational process

DRESS AND GROOMING

Shirts and Blouses

Color: Solid White, Scarlet Red, Navy Blue, Royal Blue, or Oxford Blue

- Collared knit polo style or Oxford style shirt. Short or long sleeve. No sleeveless or cap sleeve.
- Boys' shirts must be tucked in at all times.
- Logos on shirts must be less than 1 inch by 1 inch. HISD school approved logos are acceptable.
- Only the two top buttons may be unfastened.
- No exposed midriffs or cleavage.
- Undershirts (crew neck or turtle neck) must be of an approved color.

Slacks, Pants, Shorts, Capris

Color: Solid khaki, Navy Blue, or Black

- Style: Full length slacks and/ or pants, walking style shorts, or Capri pants (Girls only.)
- No capris style shorts. (Boys only.)
- Slacks, pants, and shorts must be worn at the waist, and be properly hemmed or cuffed.
- Belts must be the proper length and worn at all times with slacks, pants, or shorts that are designed for belts.
- Belt buckles that are distracting, racially related, gang related, offensive or provocative is not allowed. (Example: skull and cross bones, confederate flag, gang symbols, drugs or weapons.)
- Logos or labels on pants must be no larger than 1 inch by 1 inch.

- Sweatpants, athletic shorts, wind pants, pants with drawstrings, warm-ups, coveralls, overalls or pajama pants are not allowed.
- Jean or denim material is not allowed except on designated days.
- Baggy style legged slacks or pants are not allowed. (No more than one size larger than measured waist).
- Skinny- jean- styled pants or excessively tight pants are not allowed.
- Pants must have six pockets or fewer and may not be cut, ripped, frayed, or have holes of any kind. (Belt loops, pant legs, etc.)
- Shorts length must be no shorter than 1 inch above the knee.

Skirts and Skorts

Color: Solid Khaki, Navy Blue, Black, or Red, White & Blue Plaid

- Skirts and Skorts length must be no shorter than 1 inch above the knee.
- Logos or labels on skirts/skorts must be no larger than 1 inch by 1 inch.
- Skirts may have kick-pleats but slits may not be longer than 2 inches in length.
- Jean or denim material is not allowed except on designated days.

Jumpers

Color: Solid Khaki, Navy Blue, Black, or Red, White & Blue Plaid

- Style: v-neck, square neck, or round neck
- Jumpers must be no shorter than 1 inch above the knee.

HISD approved shirt, blouse, etc. must be worn under the jumper at all times.

Jumper may have a kick pleat but slits may not be longer than 2 inches in length.

Footwear

- Shoes, boots, tennis shoes, loafers, sandals, and dress shoes are allowed. No flip flops, rubber footwear, or house shoes.
- Tennis shoes are necessary for PE class. No heelies.
- Shoe laces must match and be of approved color.
- If they have laces or buckles, they must be tied or buckled.
- Socks, tights, or leggings are required and must be an approved solid color (white, navy blue, royal blue, oxford blue, scarlet red, black, and khaki) or brown.
- Heels no greater than 2 inches in height.

Outer-wear: Sweatshirts and Sweaters

*This is the only outer-wear that may be worn in the classroom.

Color: Scarlet Red, Navy Blue, Royal Blue, White, or Oxford Blue

- Sweatshirts, vests, sweaters, and zip-up hoodies must be solid in color and appropriately sized in the shoulders and waist, and worn over HISD approved blouses, and/or shirts.
- Shirt collars must be visible at all times.
- Logos must be no larger than 1 inch by 1 inch.
- Henderson Lions/Cubs approved sweatshirts and hoodies are acceptable on designated days only and must be appropriately sized in the shoulders.

Coats and Jackets

- Coats and Jackets are for outdoor wear only and must be removed upon entering the classrooms.

Designated Days

All Thursdays during football season.

All Fridays after football season.

Designated Spirit Days.

- Denim may be worn and must meet the criteria for pants, shorts, capris, skorts, skirts, or jumpers. They must be worn with an approved shirt (see shirts/ blouses criteria) or an approved school spirit T-shirt.
- Skinny- jean- styled pants or excessively tight pants are not allowed.

(Spirit days are designated by the campus administration.)

Jurisdiction

Administrators will have complete and final judgment on all matters concerning interpretation of the student Standardized Dress Code. Matters concerning appearance and dress not specifically covered in Standardized Dress Code policy shall be within the discretion of the administration.

Teachers/coaches/sponsors may define appropriate dress for school-sponsored trips and extra-curricular activities. The District has jurisdiction over its students during the regular school day and while going to and from school on district transportation. This jurisdiction includes any activity and school-related event, regardless of time and location.

Additional Guidelines

- **Boys' hair length in back must be worn so that it is no longer than the bottom of the collar.**
- **Boys' hair in front must be worn so that it is no longer than the top of the eyebrow with the sides no longer than the bottom of the earlobe.**
- **No symbols, words, slogans, designs, numbers, etc. are to be cut in the hair or eyebrow.**
- **Boys must be clean shaven.**
- **Boys may not wear earrings.**
- **Girls' hair must be pulled back out of the eyes.**
- **No exposed body piercings except for girls' earrings.**
- **No hats, caps, or head coverings inside the buildings.**
- **No grills or other objects covering the teeth.**
- **All clothing and shoes must be worn as they were intended to be worn.**
- **No excessively loose clothing, including coats and jackets.**
- **No trench coats.**
- **No sleeveless clothing.**
- **No pictures or decorations of any kind on clothing. (other than district approved)**
- **No exposed tattoos.**
- **Jewelry that is distracting, racially related, gang related, offensive or provocative is not allowed.**
- **No chains of any type, dog collars, or "spike type" bracelets may be worn. Anything that could be considered a weapon is in violation of the dress code.**
- **Excessive use of safety pins is not permitted.**
- **No distracting or extreme make-up, hair color, hair style or designs in hair. (Example: mohawk)**
- **Hair color must be a natural shade.**
- **No ponytails on boys.**
- **Sunglasses should not be worn inside any school buildings and should not be visible unless a student has a note from a physician stating the need to do so.**
- **Blankets, towels, and pillows are not permitted.**

Consequences

If the campus administration determines that a student's grooming violates the dress code, the student shall be given an opportunity to correct the problem at school. If the violation cannot be corrected, the student's parent or guardian will be notified and the student will not return to class until the violation is corrected. The student may also be sent home. **All absences for dress code will be unexcused.**

EMERGENCY SIGNALS

When a signal is sounded, students must follow the directions of the teachers and quickly and orderly move to the appropriate safety area:

Emergency Bells:

Fire alarm ----- fire

1 short bell ----- halt, wait for instructions

Principal Instruction ----- return to room

4 short bells ----- disaster - move to area designated by the teacher

EXTRACURRICULAR ACTIVITIES

Eligibility Rules:

1. During the first six-week period, students must have been promoted into the next grade level.
2. A student participating in the University Interscholastic League (UIL) will be suspended from participation after a grading period in which the student received a grade lower than 70 on a scale of 100 in any academic class (other than an identified honors or advanced class). This suspension continues for three weeks. The grades will be subsequently reviewed at the end of each three-week period; the suspension will be removed if the student's grade is greater than 70.

ATHLETICS

Seventh and Eighth grade students compete in football, volleyball, basketball, and track. UIL established rules apply.

BAND

Eighth grade band students compete in contests and perform at home football games, pep rallies and parades. Seventh grade band students compete in contests and perform concerts. Sixth grade band students perform in concerts. Please refer to HMS Band Handbook for further clarification.

TWIRLERS

The HMS twirlers and drum majors are chosen in May of the preceding year. The band director makes the selections based on ability.

CHEERLEADER SELECTION/ELECTION

All Henderson ISD cheerleaders shall be selected/elected under the guidelines found in the HISD Administrative Policies.

STUDENT COUNCIL

Membership may be obtained by either election or application process. A "70" average with all S's must be maintained in each course. Members are required to participate in all activities.

FEES/ CHARGES / FINES

Materials that are part of the basic education program are provided; however, students are expected to provide their own supplies of pencils, paper, erasers, pens, folders, and notebooks. Students may also be required to pay certain fees or deposits including: materials the students will keep, personal physical education and athletic equipment, voluntary purchases of pictures, publications, accident insurance, instruments and uniform maintenance, fees for damaged library books and school owned equipment, etc.

Students experiencing financial difficulty may have a parent contact the principal for assistance. In such cases, documentation may be required.

FIELD TRIPS / STUDENT ACTIVITIES

A student may be excluded from any field trip or student activity if he/she commits any offense that results in expulsion, suspension, alternative, or ISS during the semester in which the activity occurs.

If placement occurs during the last six weeks of a semester, the principal may recommend that exclusion be carried over to the next semester.

Some field trips may have special rules governing eligibility.

FIGHTING

Participation in fighting on school property or at school related events may result in charges being filed against the participating students through the municipal court of the City of Henderson, Texas for disorderly conduct. The student may be assessed a fine and/or community service by the municipal court.

A student participating in a fight will be disciplined according to the HISD disciplinary guidelines.

FUNDRAISING

Student groups or classes and/or parent groups may be permitted to conduct fund-raising drives for approved school purposes. An application for permission must be made to the Principal at least two weeks before the event.

GRADING POLICY

All HMS grade reporting reflects student achievement in accordance with TEKS objectives and HISD grading policies. [EIA (LEGAL & LOCAL), EIE (LEGAL & LOCAL)]

Six Weeks Grade Averages (General Guidelines) - Math, English, Social Studies, Science

Formal Assessments	40%	60%
Informal Assessments	40%	40%
*Six Weeks Exams	20%	0%

*Six Weeks Exams are optional.

Six Weeks Grade Averages (General Guidelines) - Reading

Formal Assessments	40%
Informal Assessments	40%
Reading Counts	20%
(Test average plus points divided by 2)	

Every student will be required to either read *Reading Counts* books each six weeks according to his ability or complete an alternative assignment approved by the teacher.

Ability level and points will be determined using the following criteria: Lexiles Test, Teacher Assessment, Previous Performance, etc.

Electives

Elective classes will vary from one elective to another. Most grades are based on preparation, participation, and performance.

Homework

A grading penalty will be imposed for missed homework assignments. A missed assignment turned in late will receive the following penalty: one day late equals a maximum grade of 80; two days late equals a maximum grade of 70; and three days late equals a maximum grade of 50.

GUM

Gum chewing will not be allowed in any area of the Middle School. Violations may result in disciplinary action.

HALLWAY

Due to crowded hallways, students must conduct themselves properly. Running, yelling, whistling, and other types of loud or disruptive behavior are not allowed. Violations will result in disciplinary action.

IMMUNIZATIONS

Refer to the HISD Health Services handbook on pages 8-10.

INSURANCE

At the beginning of the school year, the district will make available to students and parents a low-cost student accident insurance program. Premiums will be paid to and claims submitted through the principal's office. However, the District shall not be responsible for costs of treating injuries nor assume liability for any other costs associated with the injury.

IN SCHOOL SUSPENSION

The In School Suspension (ISS) is an alternative placement for those students whose behavior disrupts class and takes away time from the learning environment.

Students will not be allowed to participate in extracurricular activities while in ISS.

The ISS Center is supervised by a teacher who manages the daily operation. Students are placed in ISS by the principal or assistant principals.

Length of placement in ISS will be determined by the HISD disciplinary guidelines.

Continuous misbehavior while in ISS may result in Alternative School.

LANGUAGE SERVICE PROVIDED

HISD will provide an interpreter/translator for:

*program information/material in a student's native/home language

- Program activities
- Parent training
- Flexible opportunities for parental involvement

In addition, accommodations will be made for parents with hearing impairments upon request. If you should need help in any of these areas, please contact your campus principal.

LATE ARRIVALS

Any student coming on to the HMS campus after 8:00 A.M. must report to the grade level principal to receive a pass to class. Students will not be allowed into class without a pass.

LIBRARY

The Library will be used for classroom participation. Passes can be obtained from the classroom for individual use.

LOST OR STOLEN ITEMS

The school district is not responsible for items that are lost or stolen at school or related activities.

LUNCH

The Middle School campus is closed. Lunch must be eaten in the cafeteria unless a parent or guardian checks out and returns his/her student to the office during the lunch period. For security reasons, a student will not be allowed to leave with another person unless parental permission is given to the principal. No food orders will be accepted from outside delivery people. Food items brought by a parent or guardian are allowed, provided they go by the office to get a visitor's pass before entering the cafeteria. **Parents may bring food for their child only.** The district participates in the National School Lunch Program and offers free and reduced price lunches based on a student's financial need. Information and application forms can be obtained from the principal's office.

LUNCHROOM

Students are allowed time at lunch to visit with friends; however, with freedom comes responsibility. Lunch is not a recess time for play unless it is organized by the lunch supervisor. Students unable to handle such freedom will be denied that privilege. Code of Conduct violations may result in further disciplinary action.

Also, other classes are meeting during each lunch period. The hallways are to be clear of students reporting to lunch when the tardy bell rings. Students lingering in the hallway will be considered tardy. Food or drink WILL NOT be taken from the cafeteria. There are three lunch lines. The middle line is the salad and snack line. The outer lines are for hot lunches. Restrooms in the gym hallway are available by obtaining permission from the teacher on duty in the hallway. Students may not leave the mall area without written permission from the lunch supervisor. **Parties will not be allowed during the lunch hour.**

MEDICINE / ILLNESS AT SCHOOL

Refer to the HISD Health Services Handbook

PARENTAL ACCESS to the Board of Trustees

School board meetings are regularly scheduled on the second Tuesday of the month at 6:00 p.m. in the boardroom at the administration building on North High Street.

A parent is entitled to complete access to any meeting of the board, other than a closed meeting, held in compliance with the Open Meetings Act (Education Code 26.007 (a)). The deadline for submitting items for inclusion on the agenda is noon on the fifth calendar day before regular meetings and noon on the third calendar day before special meetings. Requests for inclusion on the agenda must be in writing on the district's form.

Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer shall determine whether a person who wishes to address the board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the board at the subsequent meeting.

POSTERS

Signs and posters that students wish to display must first be approved by the principal.

PRE-AP REQUISITES

PAP classes are higher level/advanced courses for 8th grade students only. You must make an 85 average in the subject area and score commended on the TAKS test or 90 and pass the TAKS to be eligible to take PAP Language Arts, PAP Math, PAP Science and PAP Social Studies. For Algebra I you will also have to pass a proficiency test. Should a student not meet Pre-AP requirements, a parent/guardian may submit a written request to the Campus Principal for review and possible acceptance to the program.

PROHIBITED ITEMS

Students are not to bring to school toys, laser pointers, radios, pagers, CDs, CD players, electronic devices, cell phones, tape players, pets, knives, tobacco in any form, dangerous drugs, alcohol, sharp or dangerous items, or any other dangerous weapons, or glass containers. Item will be confiscated; unclaimed items will be destroyed after 30 days.

***NOTE:** Pagers- see HISD Board Policy.

IN ADDITION: A person who discovers a student in possession of a paging device in violation of this section shall report the violation to the appropriate school administrator, as determined by school policy, who shall order a peace officer or appropriate school employee to confiscate the device. All paging devices, radios, headsets, telephones, cell phones, C.D. players, laser lights, palm pilots or other similar devices may be recovered by the parent at a cost of \$15.00 per item. Student will receive a discipline referral and punishment by the principal. HISD will not be responsible for lost or stolen items that have been confiscated.

PUBLIC DISPLAY OF AFFECTION

Students will not engage in inappropriate display of affection.

RELEASE OF STUDENTS FROM SCHOOL

A student will not be released from school at times other than regular dismissal hours except with the principal's permission or according to the following procedures: **(Photo ID required)**.

1. Parents/Guardians who want their child waiting for them in the front office must send a note that states the time the student is to be released from school.
2. Before a student is released from campus, parents/guardians must sign out the student in the front office.
3. If a student is to leave campus with someone other than a parent/guardian, the following must occur:
 - a. Parents/Guardians must provide a note which states who will be picking up their child, and at what time he/she is to be released from campus.
 - b. The person who is picking up the student must provide a photo ID before signing him/her out in the front office.

REPORT CARDS / PROGRESS REPORTS

Report cards shall be issued every six weeks. The card must be signed by a parent or guardian and returned to the school.

Progress reports are mailed at the end of three weeks during a six weeks period to parents of students whose grade is below 76 at that point in time.

Parents are welcome at school. Any time they wish to conference with a teacher, please call the school to make an appointment.

SATURDAY SCHOOL

May be assigned for any HISD Code of Conduct violation. Saturday School classes will be assigned by a principal, assistant principal or designee and will be monitored by HISD personnel. Saturday School hours are from 8:00 A.M. until 2:30 P.M.

SCHOOL RECORDS

The Henderson Independent School District maintains general education records required by law. A student's school records are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the district until the student withdraws or graduates. This record moves with the student from school to school.

Both federal and state law safeguards student records from unauthorized inspection or use and provide parents and "eligible" students certain rights. For purposes of student records, an "eligible" student is one who is 18 or older OR who is attending an institution of postsecondary education. The law specifies that certain general information about HISD students is considered "directory information" and will be released to anyone who follows procedures for requesting it. That information includes:

1. A student's name, address, telephone number, and date and place of birth.
2. The student's photograph, participation in officially recognized activities and sports, and weight and height of members of the athletic teams.
3. The student's dates of attendance, grade level, enrollment status, honors and awards received in school, and most recent school attended previously.
4. The student's e-mail address.

Release of any or all directory information regarding a student may be prevented by the parent or an eligible student. This objection must be made in writing to the principal within ten school days after you have been provided this notice. See the acknowledgement form.

Virtually all information pertaining to student performance, including grades, test results, and disciplinary records, is considered confidential educational records and may be released to:

1. The parents - whether married, separated, or divorced - who will generally have access to the records. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating those rights. Federal law requires that, as soon as the student becomes eligible, control of the records goes to the student. However, the parents may access the records if the student is a dependent for tax purposes.
2. District staff members who have what federal law defines as a "legitimate educational interest" in a student's records. Such persons would include school officials (such as Board members, the Superintendent, and principals), school staff members (such as teachers, counselors, and diagnosticians), or an agent of the district (such as a medical consultant).
3. Various governmental agencies or in response to a subpoena or court order.
4. A school to which a student transfers or in which he/she subsequently enrolls.

Release to any other person or agency - such a prospective employer or for a scholarship application - will occur only with parental or student permission as appropriate.

The principal is custodian of all records for currently enrolled students at the assigned school. The superintendent is the custodian of all records for students who have withdrawn or graduated. Records may be reviewed during regular school hours. If circumstances effectively prevent a parent or eligible student from inspecting the records, the District shall either provide a copy of the requested records, or make other arrangements for the parent or student to review the requested records. The records custodian or designee will respond to reasonable requests for explanation and interpretation of the records.

The address of the Superintendent's office is:
200 N. High Street, Henderson, Texas 75652.

The address of the Principal's office is:
501 Richardson Drive, Henderson, Texas 75654.

A parent (or the student if he/she is 18 or older or is attending an institution of postsecondary education) may review and inspect the student's records and request a correction if the records are considered inaccurate or otherwise in violation of the student's privacy rights. If the District refuses the request to amend the records, the requestor has the right to request a hearing. If the records are not amended as a result of the hearing, the requestor has 30 school days to exercise the right to place a statement commenting on the information in the student's record. Although improperly recorded grades may be challenged, contesting a student's grade in a course is handled through the general complaint process defined by policy FNG.

Copies of student records are available at a cost of ten cents per page, payable in advance. If the student qualifies for free or reduced -price lunches and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record will be provided at no charge.

Please note:

Parents or eligible students have the right to file a complaint with the U.S. Department of Education if they believe the District is not in compliance with the law regarding student records. The District's complete policy regarding student records is available from the Principal's or Superintendent's office. The parent's or eligible student's right of access to, and copies of, student records does not extend to all records. Materials that are not considered educational records - such as teachers' personal notes on a student that are shared only with a substitute teacher and records on former students after they are no longer students in the district - do not have to be made available to the parents or student.

F.E.R.P.A. allows certain information designated as "Directory Information" to be released without parental consent. Directory information items include student's name, address, telephone number, date and place of birth, participation in activities and sports, weight and height of athletes, enrollment status, and other information normally thought to be private. Students and parents have the right to restrict access to this information, which would mean that their names should not be allowed on honor rolls, reports of honor students, athletic activities, and extracurricular activities.

If a student or parent wishes to limit access to directory information, they should state their wishes in letter format and mail to the campus on which the student is enrolled.

SEXUAL HARASSMENT

The District believes that every student has the right to attend District schools and school related activities free from all forms of discrimination on the basis of sex, including sexual harassment. The District considers sexual harassment of students to be serious and will consider the full range of disciplinary options, up to and including expulsion, according to the nature of the offense.

All students are expected to treat one another courteously, with respect for the other person's feelings; to avoid any behaviors known to be offensive; and to stop these behaviors when asked to or told to stop. All students are prohibited from engaging in offensive verbal or physical conduct of a sexual nature directed toward another student. This prohibition applies whether the conduct is by word, gesture, or any other intimidating sexual conduct, including requests for sexual favors, that the other student regards as offensive or provocative.

Students and/or parents are encouraged to discuss their questions or concerns about the expectations in this area with the teacher, principal or designee, or Stacey Sullivan, who serves as the District's Title IX coordinator for students.

A complaint alleging sexual harassment by another student or sexual harassment or sexual abuse by a staff member may be presented by a student and/or parent in a conference with the principal or designee or with the Title IX coordinator. The first conference with the student ordinarily will be held by a person who is the same gender as the student. The conference will be scheduled and held as soon as possible within five days of the request. The principal or Title IX coordinator will coordinate an appropriate investigation, which ordinarily will be completed within 10 days. The student or parent will be informed if extenuating circumstances delay completion of the investigation.

The student will not be required to present a complaint to a person who is the subject of the complaint. If the resolution of the complaint is not satisfactory to the student or parent, the student or parent, within 10 days, may request a conference with the Superintendent or designee by following the procedure set out in Board policy (FNCJ (LOCAL)). If the resolution by the Superintendent or designee is not satisfactory, the student or parent may present the complaint to the Board as provided by policy.

STUDENTS RIGHT TO PRAY

Each student has a right to individually, voluntarily, and silently pray or meditate in school in a manner that does not disrupt the instructional or other activities of the school. The school will not require, encourage, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity.

SUMMER SCHOOL

Summer school will be required for students who fail the second administration of 8th grade Reading and/or Math TAKS test. More detailed information regarding Summer School will be sent home during the second semester.

TARDIES

Students have 5 minutes to move from one class to another. If a teacher detains a student causing them to be late, the student can get a permit from that teacher to avoid being counted tardy. Students late to school must sign in at the office upon their arrival and be counted tardy.

Tardies will accumulate for the entire semester.

Disciplinary action will be administered for tardies:

1. warning
2. 3 days lunch detention
3. 3 days detention
4. 1 day Saturday School

TAKS (TEXAS ASSESSMENT OF KNOWLEDGE AND SKILLS)

In addition to routine tests and other measures of achievement, students at certain grade levels will take state-mandated tests (such as TAKS: the Texas Assessment of Knowledge and Skills) in the following subjects:

- Mathematics, annually in grades 3-11
- Reading, annually in grades 3-9
- Writing, including spelling and grammar, in grades 4 and 7
- Social Studies in grades 8, 10, and 11
- Science in grades 5, 8, 10, and 11

- Any other subject and grade required by federal law

TEXTBOOKS

State-approved textbooks are provided free of charge. Books must be covered by the student, as directed by the teacher; students issued a damaged book should report that fact to the teacher. Students must pay for lost or stolen textbooks.

TIME SCHEDULE

See cover sheet

TRAVEL - SCHOOL - SPONSORED

Students who participate in school sponsored trips are required to use transportation provided by the school to and from the event. However, the principal or sponsor may make an exception to this requirement under the following circumstances: (1) the parent personally requests that the student be permitted to ride with the parent; or (2) the parent presents a written request that the student be permitted to ride with an adult designated by the parent.

TUTORIAL

Any students may be assigned tutorial at the discretion of the teacher.

VEHICLES

Any type of motorized vehicle is prohibited for students on the Middle School Campus. Bicycles must be parked at the designated area, and students have full responsibility for their security. Bicycles are to be parked immediately upon arrival and at the end of the day, students are to depart immediately. Dangerous or irresponsible behavior on a bicycle will not be tolerated. Failure to comply with these rules may result in the bike being impounded and parents notified to pick it up. Also, bicycle riding privileges may be denied.

VIDEO OR AUDIO RECORDING

As a parent, you may grant or deny any written request from the district to make a video or voice recording of your child. State law, however, permits the school to make a video or voice recording without parental permission for the following circumstances:

- When it is to be used for school safety;
- When it relates to classroom instruction or a co-curricular or extracurricular activity; or
- When it relates to media coverage of the school.

VISITORS

Parents and other visitors are welcome to visit Henderson Middle School. ALL VISITORS MUST FIRST REPORT TO THE FRONT OFFICE. Visits to individual classrooms during instructional time are permitted only with the approval of the principal and teacher, and such visits are not permitted if their duration and frequency interferes with the delivery of instruction or disrupts the normal school environment. **(Photo ID required)**.

WITHDRAWAL FROM SCHOOL

A student under 18 may be withdrawn from school only by a parent/guardian. The school requests that the parent/guardian be present so that records and documents may be prepared and signed. The parent/guardian may obtain a withdrawal form from the Student Services office.

ZEROS AREN'T PERMITTED (ZAP)

This program is intended to help all students succeed academically by completing all assignments. Should a student fail to turn in an assignment, the teacher will assign him/her to ZAP. ZAP will be held during the student's elective(s).

II.

A Healthy Handbook



A Publication from the HISD
Health Services Department

2010–2011

A Healthy Handbook
A publication from the Henderson ISD Health Services Department
Henderson
Independent School District
P.O. Box 728
Henderson, Texas 75653
903-655-5043
FAX 903-657-4142

What does the school district do to help students stay safe and healthy?

The Henderson Independent School District is committed to helping all of its students stay healthy, safe and ready to learn each day. Part of that commitment is shown through the Health Services Department which provides services that contribute to a student's achievement and/or maintenance of optimal health.

Their responsibilities include:

- Emergency care of the sick and injured;
- Communicable disease control;
- Health education and counseling for students, families and staff;
- Injury prevention;
- Specialized procedures for children with health care needs;
- Administration of medication;
- Health assessments, including state-mandated vision, hearing and spinal screenings;
- Assisting families in accessing appropriate, local health care resources.

To contact the HISD nurses call 903-655-5043

Immunizations-what does my child need?

REQUIRED IMMUNIZATIONS FOR THE 2010-2011 SCHOOL YEAR

Below is a list of the required vaccines for students who will attend school in the 2010-2011 school year. We would like to stress the importance of getting these required vaccines at the earliest possible time. **Parents of students who will attend Kindergarten and 7th grade should pay special attention to the additional vaccine requirements.**

Vaccine requirements for students entering kindergarten through 12th grade:

3 to 5 doses of diphtheria, tetanus, and pertussis (DTaP/DTP/DT/Td)

3 to 4 doses of polio

2 doses of measles, mumps, and rubella (MMR)

3 doses of hepatitis B

1 to 2 doses of varicella

1 booster dose of tetanus, diphtheria, and pertussis (Tdap) 10 years after the last dose of tetanus-diphtheria-containing vaccine

Additional vaccine requirements for students for students entering kindergarten, 1st grade, 7th grade, and 8th grade.

2 doses of hepatitis A for students entering K-1st grade

2 doses of varicella for students entering K-1st and 7th-8th grade

1 booster dose of tetanus, diphtheria, and pertussis (Tdap) for students entering 7th grade, if at least 5 years have passed since the last dose tetanus-diphtheria-containing vaccine

1 dose of meningococcal for students entering 7th-8th grade

This document and more information about school vaccine requirements are available on the Immunization Branch website <http://www.immunizetexas.com> (click on the "School and Childcare link").

Documentation forms will be provided through the school nurses office.

All new immunization histories of measles and mumps illnesses must be confirmed by a serologic test (blood test). Physician confirmation of prior measles or mumps illness will no longer be acceptable in place of vaccination. Additional recommendations include a TB test for pre-kindergartners, kindergartners and new students to the school district.

When must immunizations be completed?

All immunizations must be completed by the first date of attendance. If this is not possible, a child may be provisionally enrolled and allowed to attend school, provided at least one dose in each series of immunizations has been received. **THE REMAINING IMMUNIZATIONS MUST BE COMPLETED AS SOON AS MEDICALLY POSSIBLE IN ORDER FOR THE CHILD TO REMAIN IN SCHOOL.**

Exclusions from compliance: Exclusion from compliance of Texas immunization law are allowable on an individual basis for medical contraindications and religious conflicts.

1. **Medical contradictions:** An affidavit signed by parent/legal guardian must be on file in the superintendent's office with a certificate signed by the child's physician stating that immunization of the child would be injurious to the health and well-being of the child. Unless a lifelong condition is specified, the affidavit and certificate are valid for only one year from the date signed by the physician and must be renewed every year for the exclusion to remain in effect.
2. **Religious conflicts:** An affidavit signed by the parent/legal guardian must be on file in the superintendent's office stating that the immunization conflicts with the tenets and practices of a recognized religious organization of which the child is a member. **This exemption does not apply in times of emergency or outbreak declared by the Commissioner of Health or local health authority.**

What about students who transfer into Henderson ISD?

According to Texas School Immunization Law, any student transferring from one school to another must present a validated document verifying completion of required immunizations upon enrollment. However, a student may be enrolled on a provisional basis for no more than 30 calendar days while awaiting the transfer of the immunization records. If proper immunization records have not been received by HISD by the end of 30 calendar days, the child will be withdrawn from school until valid documentation of immunizations is on file. Parents/legal guardians are responsible for verifying receipt of such records by HISD prior to the deadline date. If immunization records do not arrive or are incomplete, parents/legal guardians will be responsible for having the child vaccinated or the child will not be allowed to remain in school. Parents/legal guardians will be notified by mail when measles and diphtheria/tetanus boosters and required immunizations of provisionally enrolled students are due. These notifications are mailed in advance of due date so parents/legal guardians may have immunizations completed and proof presented to school prior to due date. **STUDENTS WILL NOT BE ALLOWED TO REMAIN IN SCHOOL UNLESS IMMUNIZATIONS ARE COMPLETE.**

What if my child needs medication at school?

Henderson ISD does not provide medication for administration to students. If your child's physician prescribes that a prescription or non-prescription medication be administered at school, the following requirements must be met by the parent/legal guardian:

1. **Prescription Medications:** Parent/legal guardian must bring the medication to the school. The medication must be in the **original container and labeled by the pharmacist**. The label must include:
 - a. Student's name
 - b. Physician's name
 - c. Name of drug/medication
 - d. Amount of drug to be given and frequency of administration.
 - e. Date prescription filled

A Henderson ISD Medication Permission Form must be completed and signed by the parent/legal guardian prior to administration of medication by school personnel.

What about non-prescription medication?

All non-prescription medication must be in the original container with the label intact. An HISD Medication Permission Form must be completed and signed prior to administration of non-prescription medication by school personnel.

Who will administer the medication?

A School Nurse is not housed on each campus. Your child's principal will designate other school personnel to administer your child's medication. Except for specific asthma inhalers and diabetic medications, children are not allowed to have medications in their possession while at school.

What about emergencies?

Each year, parents/legal guardians must complete an Emergency Medical Card that provides emergency information and authorizes school officials to obtain emergency medical treatment for the child in case of illness or injury. Included on this card are the names of parents/guardians and daytime phone numbers, name and phone number of person to contact if the parent is unavailable and the name of the child's physician. Medical conditions such as allergies to food, insect bites, medications, etc. and chronic illness such as heart disease, seizures, diabetes, asthma, etc. should be noted on the card. The Emergency Medical Card is kept on file on the child's campus and should be updated as parents/legal guardians' phone numbers, jobs, etc. change.

What other health services are provided?

School nurses in HISD provide vision and hearing screenings on all four year olds, kindergartners and students in grades 1, 3, 5 and 7 as well as all new students to the district. Screenings are also performed at the request of school personnel, students and parents. If a child fails the initial screening for vision or hearing, he or she is rescreened after a two week waiting period. If the child fails the second screening, parents/legal guardians will receive a referral letter requesting that the child be seen by a physician. A report of the physician's exam is to be returned to the School Nurse's Office for entry into the child's medical records.

What if I need financial assistance?

Parents/legal guardians who need financial assistance for eye exams or glasses should contact the School Nurses Office for referral to the Lions Club representative for assistance.

Are students checked for scoliosis?

Yes. Scoliosis (curvature of the spine) can appear during the years of a child's rapid growth, between the ages of 10 and 16. School nurses provide scoliosis screening on all students in grades 5 and 8. School nurses examine the student's backs and note any unusual observation. If a

questionable finding is noted on initial screening, the student will be rescreened. If the second screening reveals abnormal findings, a referral letter will be sent to the parent/legal guardian requesting that the child be examined by a doctor of their choice. A report of the doctor's exam should be returned to the School Nurses Office for entry in the student's health record.

Common (and uncommon) Illnesses: What to Do

HEALTHY CHILDREN LEARN BETTER!

Because the health and welfare of all school children must be considered, keep your child home if he or she is sick! Here is a list of some illnesses and what to do about them:

- **Fever** – an oral temperature of 100 or more. Keep child home until 24 hours after fever subsides.
- **Vomiting without fever** – keep child home until vomiting subsides.
- **Vomiting with fever** – contact physician. Keep child home until 24 hours after fever/vomiting subsides or may return with note from physician.
- **Diarrhea without fever** – keep child home until diarrhea subsides.
- **Diarrhea with fever** – contact physician. Keep child home until 24 hours after fever/diarrhea subsides or may return with note from physician.
- **Rash with fever** – see physician. May return with note from physician.
- **Sudden high fever, severe headache, vomiting** – see physician immediately. May return with note from physician.
- **Strep throat, scarlet fever, scarletina** – see physician. Keep child home until 24 hours after fever subsides and treatment begun.
- **Chicken pox** – contact physician. Keep child home for 7 to 14 days after rash appears and majority of scabs have fallen off.

CHILDREN SHOULD NOT BE GIVEN ASPIRIN FOR ANY SUSPECTED OR CONFIRMED VIRAL DISEASE WITHOUT CONSULTING A PHYSICIAN.

- **Conjunctivitis (pink eye)** – red eyes with discharge or crusting around eyes. Keep child home until after treatment begun or may return with note from physician.
- **Impetigo** – sores or blisters on skin that open up and become covered with yellowish crust. See physician. Keep home until after treatment begun. Keep covered.
- **Ringworm of scalp** – see physician. Keep home until treatment begun or return with note from physician.
- **Ringworm of skin** – see physician. Keep covered. May return after treatment begun.
- **Scabies** – small red, raised bumps or blisters on skin with severe itching. See physician. May return to school after treatment begun.
- **Fifth Disease** – redness of face (slapped cheek look) and body. Contact physician to rule out measles or rubella. May return to school after fever subsides.
- **Hepatitis A, B, C, D, or E** – Fever, tiredness, headache, fatigue, jaundice, dark urine, light colored stools, loss of appetite, nausea, stomachache, vomiting. Contact physician. Vaccine available for some types of hepatitis. May return to school with a note from physician.
- **Meningitis, bacterial and viral; Meningococcal infections** – sudden onset of high fever and headache, usually with nausea and vomiting; stiff neck, and frequently a reddish or purplish rash on the skin or mucous membranes. See a physician. May return to school with note from physician.
- **Head Lice (pediculosis)** – Itching and scratching of scalp. Pin-point-sized white eggs (nits) that will not flick off hair shaft. Small bugs crawling on scalp especially at base of neck and above ears. Head lice do not jump, they crawl. May return to school after treatment with lice shampoo or lotion and after all nits are removed. Follow all instructions on letter sent home with child.

Remember – remove all nits before returning child to school.

HEALTHY HINTS:

We want all children to come to school healthy and stay that way! To help parents keep children well, we have put together some healthy hints:

- Clean hands are healthy hands! Encourage your child to always wash hands before eating and after going to the bathroom.
- Encourage children to use kleenex with those runny noses. Keep hands clean!
- Cough into a kleenex also. Germs coughed onto hands or into the air spread illnesses.
- Don't share brushes, combs, hats or other headgear. Head lice can happen to anyone!
- Teach your child to keep his or her hands from other children's hair and not to allow other children to handle your child's hair.
- Don't forget dental health! Brush teeth before coming to school.
- **ASTHMA:** If your child uses an inhaler for asthma symptoms, please see that an inhaler is available at school with instructions from the child's physician for use of the inhaler.

Notify the school immediately of any change in your child's health status.

School Health Advisory Council (SHAC)

TEC 28.004

The School Health Advisory Council met in May 2009.
SHAC will meet four times in the 2010-11 school year.

III.
Henderson
Independent School District

STUDENT
CODE OF CONDUCT



General Information
and Expectations
2010–2011

Preface

The Board of Trustees of the Henderson Independent School District and its staff are committed to a quality educational program. This requires that students be provided with a stimulating environment and opportunities for learning experiences designed to promote behavioral development that will affect and enhance good citizenship for life. The ultimate achievement of this goal requires cooperation, kindness, and respect for the rights of others on the part of administrators, teachers, students and parents.

The intent of this publication is to explain the code of conduct for all students in the Henderson Independent School District. The code is not directed solely toward students, but also to the parents, patrons, and school district personnel of Henderson. The district hopes this handbook will inform you about the Henderson Independent School District Discipline Management Plan so that we may enjoy an even better basis for cooperation and mutual support between the home and the school. This cooperation, when coupled with sound policies regarding student rights, responsibilities, expectations, and possible consequences for infractions, ensures each student the opportunity to benefit from school experiences.

HENDERSON INDEPENDENT SCHOOL DISTRICT

VISION STATEMENT

To educate and prepare students to become productive citizens and lifelong learners who value excellence and integrity.

Roles and Responsibilities

Establishing and maintaining behavioral standards within the schools are essential to ensuring an environment conducive to learning. Helping students to become self-disciplined citizens within the school environment is a major educational and developmental objective. In all cases, however, an orderly climate for learning must be established and maintained. Establishing and maintaining this climate are the significant responsibilities of members of the school professional staff who work directly with the students themselves, as well as parents.

Responsibilities of Parents/Guardians

- Make every effort to provide for physical needs of the student
- Strive to prepare the student emotionally and socially to be receptive to learning and discipline
- Ensure the student's compliance with school attendance requirements and promptly report and explain absences and tardies to the school

- Encourage and help the student to develop proper study habits at home
- Work for the success and improvement of the school program
- Participate in meaningful parent-teacher conferences to discuss the student's school progress and welfare
- Attend parent training workshops for home reinforcement of study skills and specific curriculum objectives
- Keep informed of school policies, administrative decisions, and academic requirements of any school program
- Participate in parent-school organizations
- Ensure the student is appropriately attired at school-sponsored activities
- Bring to the attention of school authorities any learning problem or condition that may relate to the student's education
- Maintain up-to-date home, work, and emergency telephone numbers and other pertinent information at the school
- Cooperate with school administrators and teachers in their effort to achieve and maintain a quality school system
- Ensure the student's attendance at school tutorials as required or as the need arises
- Submit a signed statement that they understand and consent to the responsibilities outlined in this section
- Control the student. A student's parent/guardian is liable for property damage proximately caused by:
 - the negligent conduct of the student if such conduct is reasonably attributable to the negligent failure of the parent to exercise that duty, or
 - the willful or malicious conduct of a student who is at least 12 but under 18 years of age

Responsibilities of Students

- Avoiding violations of the Student Code of Conduct
- Attending all classes regularly and on time
- Being prepared for each class with appropriate materials and assignments
- Being appropriately dressed and groomed
- Showing courtesy and respect toward others
- Respecting the property of others, including District property and facilities
- Behaving in a responsible manner
- Paying required fees and fines unless they are waived
- Obeying all school rules, including safety rules
- Seeking change in school policies and regulations in an orderly and responsible manner through appropriate channels
- Cooperating with and assisting the school staff in maintaining safety, order, and discipline
- Using district technology systems for school business purposes only and using school computers and related equipment appropriately.
- Abiding by the technology security procedures developed by the district

- Reporting all observed or suspected technology security problems immediately to a teacher

Responsibilities of the Superintendent and School Board

- Provide the necessary trained and dedicated leadership, personnel, equipment and material to assure quality education for every student
- Enact and implement policies, rules and regulations which facilitate the establishment and maintenance of an atmosphere conducive to good behavior and learning
- Plan well-balanced curriculum and activities to meet the need of all students and provide the resources necessary to implement those plans
- Ensure student's safety through maintenance of buildings, grounds and equipment
- Provide appropriate support to administrators and teachers by implementing and administering the district's discipline management plan
- Provide appropriate counseling to students who have a drug or alcohol problem or refer students to the proper outside entity
- To serve as impartial hearing officer for expulsion hearing and other due process procedures as required by statutes and board policies

Responsibilities of Administrators

- Provide appropriate support for teachers in dealing with student discipline problems
- Implement a well-balanced curriculum and activities to meet the needs of all students
- Promote effective discipline based upon fair and impartial treatment of all students
- Assume responsibility and instructional leadership for discipline
- Develop and maintain communication and rapport with students, parents and staff
- Encourage parents to maintain regular communication and participate in required parent-teacher conferences
- Ensure that the rights of students, parents and staff are protected
- Provide for the safety of the students and the staff
- Assist students in learning mature self-discipline
- Serve as appropriate role models for the students on the campus

Responsibilities of Teachers

- Provide an effective educational program for each student that meets state and district guidelines
- Inform students of campus and classroom rules
- Ensure good student discipline by being in regular attendance, on time and by being prepared to perform the teaching duties with appropriate preparation, assignments and resource materials
- Establish and maintain effective communications with parents, students and other staff members
- Exhibit genuine concern and respect for each pupil
- Encourage students to strive toward self-discipline

- Teach effective work habits
- Recognize each student’s success and achievement
- Intervene and report undesirable behavior

STUDENT CODE OF CONDUCT

Purpose

The Student Code of Conduct is the district’s response to the requirements of Chapter 37 of the Texas Education Code.

The Code provides methods and options for managing students in the classroom and on school grounds, disciplining students, and preventing and intervening in student discipline problems.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), or expulsion from school.

This Student Code of Conduct has been adopted by the Henderson Independent School District Board of Trustees and developed with the advice of the district-level committee. This Code provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline.

In accordance with state law, the Code will be posted at each school campus or will be available for review at the office of the campus principal. Additionally, the Code will be posted on the district’s Web site. Parents will be notified of any conduct violation that may result in a student being suspended, placed in a DAEP, or expelled.

Contents

This Code is organized into the following sections:

School District Authority and Jurisdiction.....page # 23

Standards for Student Conduct.....page #24

General Conduct Violations.....page #24

Discipline Management Techniques.....page #28

Removal from the Regular Educational Setting.....page #29

Out-of-School Suspension.....page #30

DAEP Placement.....page #31

Placement and/or Expulsion for Certain Serious Offenses.....page #37

Expulsion.....page #39

Glossary.....page #45

Because the Student Code of Conduct is adopted by the district's board of trustees, it has the force of policy; therefore, in case of conflict between the Code and the student handbook, the Code will prevail.

Please Note: The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973) is subject to the provisions of those laws.

School District Authority and Jurisdiction

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school on district transportation;

During lunch periods in which a student is allowed to leave campus;

While the student is in attendance at any school-related activity, regardless of time or location;

For any school-related misconduct, regardless of time or location;

When retaliation against a school employee or volunteer occurs or is threatened, regardless of time or location;

When criminal mischief is committed on or off school property or at a school-related event;

For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;

For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;

When the student commits a felony, as provided by Education Code 37.006 or 37.0081; and

When the student is required to register as a sex offender.

The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable cause to believe it contains articles or materials prohibited by the district.

The district has the right to search a student's locker or desk when there is reasonable cause to believe it contains articles or materials prohibited by the district.

Reporting Crimes

School administrators will report crimes as required by law and will call local law enforcement when an administrator suspects that a crime has been committed on campus.

Revoking Transfers

The district has the right to revoke the transfer of a nonresident student for violating the district's Code.

Videotaping Of Students

For safety purposes, video-audio equipment will be used to monitor student behavior on buses (and in common areas on campus). Students will not be told when the equipment is being used.

The principal will review the tapes routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

A parent who wants to view a videotape of the incident leading to the discipline of his or her child may request access in accordance with policy FL in the District's policy manual.

Standards for Student Conduct

Each student is expected to:

Demonstrate courtesy, even when others do not.

Behave in a responsible manner, always exercising self-discipline.

Attend all classes, regularly and on time.

Prepare for each class; take appropriate materials and assignments to class.

Meet district and campus standards of grooming and dress.

Obey all campus and classroom rules.

Respect the rights and privileges of students, teachers, and other district staff and volunteers.

Respect the property of others, including district property and facilities.

Cooperate with and assist the school staff in maintaining safety, order, and discipline.

Adhere to the requirements of the Student Code of Conduct.

General Conduct Violations

The categories of conduct below are prohibited at school and all school-related activities, but the list does not include the most serious offenses. In the subsequent sections on Out-of-School Suspension, DAEP Placement, Placement and/or Expulsion for Certain Serious Offenses, and Expulsion, severe offenses that require or permit specific consequences are listed. Any offense, however, may be serious enough to result in Removal from the Regular Educational Setting as detailed in that section.

Students shall not:

Disregard for Authority

Fail to comply with directives given by school personnel (insubordination).

Leave school grounds or school-sponsored events without permission.

Disobey rules for conduct on school buses.

Refuse to accept discipline management techniques assigned by a teacher or principal.

Mistreatment of Others

Use profanity or vulgar language or make obscene gestures.

Fight or scuffle. (For assault see DAEP Placement and Expulsion.)

Threaten a district student, employee, or volunteer, including off school property, if the conduct causes a substantial disruption to the educational environment.

Engage in bullying, harassment, or making hit lists. (See glossary for all three terms.)

Engage in conduct that constitutes harassment based upon race, color, national origin, or disability.

Engage in conduct that constitutes sexual harassment or sexual abuse, whether by word, gesture, or any other conduct, directed toward another person, including a district student, employee, or volunteer.

Engage in conduct that constitutes dating violence, including the intentional use of physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person with whom the student has or has had a dating relationship.

Engage in inappropriate or indecent exposure of private body parts.

Participate in hazing. (See glossary.)

Cause an individual to act through the use of or threat of force (coercion).

Commit extortion or blackmail (obtaining money or an object of value from an unwilling person).

Engage in inappropriate verbal, physical, or sexual conduct directed toward another person, including a district student, employee, or volunteer.

Record the voice or image of another without the prior consent of the individuals being recorded or in any way that disrupts the educational environment or invades the privacy of others.

Engage in disruptive activity or disrupt a lawful assembly.

Property Offenses

Damage or vandalize property owned by others. (For felony criminal mischief see DAEP Placement or Expulsion.)

Deface or damage school property—including textbooks, lockers, furniture, and other equipment—with graffiti or by other means.

Steal from students, staff, or the school.

Commit or assist in a robbery or theft even if it does not constitute a felony according to the Texas Penal Code. (For felony robbery and theft see DAEP Placement and Expulsion.)

Possession of Prohibited Items

Possess or use:

fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;

a razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;

a “look-alike” weapon;

an air gun or BB gun;

ammunition;

a stun gun;

a pocketknife or any other small knife;

mace or pepper spray;

pornographic material;

tobacco products;

matches or a lighter;

a laser pointer for other than an approved use; or

any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists. (For weapons and firearms see DAEP Placement and Expulsion.)

Possession of Telecommunications or Other Electronic Devices

Display, turn on, or use a telecommunications device, including a cellular telephone, or other electronic device on school property during the school day.

Illegal, Prescription, and Over-the-Counter Drugs

Possess or sell seeds or pieces of marijuana in less than a usable amount. (For illegal drugs, alcohol, and inhalants see DAEP Placement and Expulsion.)

Possess, use, give, or sell paraphernalia related to any prohibited substance. (See glossary for “paraphernalia.”)

Possess or sell look-alike drugs or attempt to pass items off as drugs or contraband.

Abuse the student’s own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person’s prescription drug on school property or at a school-related event. (See glossary for “abuse.”)

Abuse over-the-counter drugs. (See glossary for “abuse.”)

Be under the influence of prescription or over-the-counter drugs that cause impairment of the physical or mental faculties. (See glossary for “under the influence.”)

Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

Misuse of Computers and the Internet

Violate computer use policies, rules, or agreements signed by the student or the student’s parent.

Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.

Attempt to alter, destroy, or disable district computer equipment, district data, the data of others, or other networks connected to the district's system, including off school property if the conduct causes a substantial disruption to the educational environment.

Use the Internet or other electronic communications to threaten district students, employees, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment.

Send or post electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including off school property if the conduct causes a substantial disruption to the educational environment.

Use e-mail or Web sites at school to encourage illegal behavior or threaten school safety.

Safety Transgressions

Possess published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.

Engage in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.

Make false accusations or perpetrate hoaxes regarding school safety.

Engage in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.

Throw objects that can cause bodily injury or property damage.

Discharge a fire extinguisher without valid cause.

Miscellaneous Offenses

Violate dress and grooming standards as communicated in the student handbook.

Cheat or copy the work of another.

Gamble.

Falsify records, passes, or other school-related or governmental documents.

Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.

Operate a vehicle in an unsafe and disruptive manner.

Repeatedly violate other communicated campus or classroom standards of conduct.

The district may impose campus or classroom rules in addition to those found in the Code. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code.

Discipline Management Techniques

Discipline will be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action will draw on the professional judgment of teachers and administrators and on a range of discipline management techniques. Discipline will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

Because of these factors, discipline for a particular offense, unless otherwise specified by law, may bring into consideration varying techniques and responses.

Students with Disabilities

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

In accordance with the Education Code, a student who is enrolled in a special education program may not be disciplined for conduct meeting the definition of bullying, harassment, or making hit lists (see glossary) until an ARD committee meeting has been held to review the conduct.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district will take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

Techniques

The following discipline management techniques may be used—alone or in combination—for behavior prohibited by the Student Code of Conduct or by campus or classroom rules:

Verbal correction, oral or written.

Cooling-off time or “time-out.”

Seating changes within the classroom.

Temporary confiscation of items that disrupt the educational process.

Rewards or demerits.

Behavioral contracts.

Counseling by teachers, counselors, or administrative personnel.

Parent-teacher conferences.

Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.

Detention.

Sending the student to the office or other assigned area, or to in-school suspension.

Assignment of school duties such as cleaning or picking up litter.

Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.

Penalties identified in individual student organizations' extracurricular standards of behavior.

Withdrawal or restriction of bus privileges.

School-assessed and school-administered probation.

Corporal punishment.

Out-of-school suspension, as specified in the Out-of-School Suspension section of this Code.

Placement in a DAEP, as specified in the DAEP section of this Code.

Placement and/or expulsion in an alternative educational setting, as specified in the Placement and/or Expulsion for Certain Serious Offenses section of this Code.

Expulsion, as specified in the Expulsion section of this Code.

Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.

Other strategies and consequences as determined by school officials.

Notification

The principal or appropriate administrator will notify a student's parent by phone or in writing of any violation that may result in an out-of-school suspension, placement in a DAEP, or expulsion. Notification will be made within three school days after the administrator becomes aware of the violation.

Appeals

Parental questions or complaints regarding disciplinary measures should be addressed to the teacher or campus administration, as appropriate, and in accordance with policy FNG(LOCAL). A copy of the policy may be obtained from the principal's office or the central administration office or through Policy On Line at the following address: www.hendersonisd.org

Consequences will not be deferred pending the outcome of a grievance.

Removal from the Regular Educational Setting

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

Routine Referral

A routine referral occurs when a teacher sends a student to the principal's office as a discipline management technique. The principal may then employ additional techniques.

Formal Removal

A teacher or administrator **may** remove a student from class for a behavior that violates this Code to maintain effective discipline in the classroom. A teacher **may** also initiate a formal removal from class if:

1. The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach his or her class or with the student's classmates' ability to learn; or
The behavior is so unruly, disruptive, or abusive that the teacher cannot teach, and the students in the classroom cannot learn.

A teacher or administrator **must** remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion will be followed. Otherwise, within three school days of the formal removal, the appropriate administrator will schedule a conference with the student's parent; the student; the teacher, in the case of removal by a teacher; and any other administrator.

At the conference, the appropriate administrator will inform the student of the misconduct for which he or she is charged and the consequences. The administrator will give the student an opportunity to give his or her version of the incident.

When a student is removed from the regular classroom by a teacher and a conference is pending, the principal may place the student in:

Another appropriate classroom.

In-school suspension.

Out-of-school suspension.

DAEP.

Returning Student to Classroom

When a student has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, aggravated sexual assault, murder, capital murder, or criminal attempt to commit murder or capital murder, the student may not be returned to the teacher's class without the teacher's consent.

When a student has been formally removed by a teacher for any other conduct, the student may be returned to the teacher's class without the teacher's consent, if the placement review committee determines that the teacher's class is the best or only alternative available.

Out-of-School Suspension

Misconduct

Students may be suspended for any behavior listed in the Code as a general conduct violation, DAEP offense, or expellable offense.

In deciding whether to order out-of-school suspension, the district will take into consideration:

1. Self-defense (see glossary),

Intent or lack of intent at the time the student engaged in the conduct, and

The student's disciplinary history.

Process

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student will have an informal conference with the appropriate administrator, who shall advise the student of the conduct of which he or she is accused. The student will be given the opportunity to explain his or her version of the incident before the administrator's decision is made.

The number of days of a student's suspension will be determined by the appropriate administrator, but will not exceed three school days.

The appropriate administrator will determine any restrictions on participation in school-sponsored or school-related extracurricular and co curricular activities.

Disciplinary Alternative Education Program (DAEP) Placement

The DAEP shall be provided in a setting other than the student's regular classroom. An elementary school student may not be placed in a DAEP with a student who is not an elementary school student.

For purposes of DAEP, elementary classification shall be kindergarten–grade 5 and secondary classification shall be grades 6–12.

Summer programs provided by the district shall serve students assigned to a DAEP in conjunction with other students.

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion.

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the district will take into consideration:

1. Self-defense (see glossary),

Intent or lack of intent at the time the student engaged in the conduct, and

The student's disciplinary history.

Discretionary Placement: Misconduct That May Result in DAEP Placement

A student may be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code.

Misconduct Identified in State Law

In accordance with state law, a student **may** be placed in a DAEP for any one of the following offenses:

Involvement in a public school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang. (See glossary.)

Involvement in criminal street gang activity. (See glossary.)

Any criminal mischief, including a felony.

In accordance with state law, a student may be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see glossary) that the student has engaged in conduct punishable as a felony, other than those listed as offenses involving injury to a person in Title 5 (see glossary) of the Texas Penal Code, that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

The appropriate administrator may, but is not required to, place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

Mandatory Placement: Misconduct That Requires DAEP Placement

A student **must** be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See glossary.)

Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

Engages in conduct punishable as a felony.

Commits an assault (see glossary) under Texas Penal Code 22.01(a)(1).

Sells, gives, or delivers to another person, or possesses, uses, or is under the influence of marijuana, a controlled substance, or a dangerous drug in an amount not constituting a felony offense. (School-related felony drug offenses are addressed in the Expulsion section.) (See glossary for "under the influence.")

Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol, if the conduct is not punishable as a felony offense. (School-related felony alcohol offenses are addressed in the Expulsion section.)

Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.

Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure.

Engages in expellable conduct and is between six and nine years of age.

Commits a federal firearms violation and is younger than six years of age.

Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property. (Committing retaliation in combination with another expellable offense is addressed in the Expulsion section of this Code.)

Engages in conduct punishable as a felony listed under Title 5 (see glossary) of the Texas Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:

1. The student receives deferred prosecution (see glossary),

A court or jury finds that the student has engaged in delinquent conduct (see glossary), or

The superintendent or designee has a reasonable belief (see glossary) that the student engaged in the conduct.

Sexual Assault and Campus Assignments

If a student has been convicted of continuous sexual abuse of a young child or children or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus, and if the victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus, the offending student shall be transferred to another campus in the district. If there is no other campus in the district serving the grade level of the offending student, the offending student will be transferred to a DAEP.

Emergencies

In an emergency, the principal or the principal's designee may order the immediate placement of a student in a DAEP for any reason for which placement in a DAEP may be made on a nonemergency basis.

Process

Removals to a DAEP will be made by the principal or other appropriate administrator.

Conference

When a student is removed from class for a DAEP offense, the appropriate administrator will schedule a conference within three school days with the student's parent, the student, and the teacher, in the case of a teacher removal.

At the conference, the appropriate administrator will inform the student, orally or in writing, of the reasons for the removal and will give the student an explanation of the basis for the removal and an opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

Placement Order

After the conference, if the student is placed in the DAEP, the appropriate administrator will write a placement order. A copy of the DAEP placement order will be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee will deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code.

If the student is placed in the DAEP and the length of placement is inconsistent with the guidelines included in this Code, the placement order will give notice of the inconsistency.

Length of Placement

The duration of a student's placement in a DAEP will be determined by the principal or other appropriate administrator

The duration of a student's placement will be determined on a case-by-case basis. DAEP placement will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year except as provided below.

Exceeds One Year

Placement in a DAEP may exceed one year when a review by the district determines that:

1. The student is a threat to the safety of other students or to district employees, or
Extended placement is in the best interest of the student.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student so that the students are not assigned to the same campus.

Exceeds School Year

Students who commit offenses requiring placement in a DAEP at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the campus principal must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or

The student has engaged in serious or persistent misbehavior (see glossary) that violates the district's Code.

Exceeds 60 Days

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent will be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

Appeals

Questions from parents regarding disciplinary measures should be addressed to the campus administration. Appeals regarding the decision to place a student in a DAEP should be addressed to the campus principal in accordance with policy FOC(LEGAL). All other appeals regarding a placement in a DAEP should be addressed in accordance with policy FNG(LOCAL). A copy of this policy may be obtained from the principal's office or the central administration office or at the following address: www.hendersonisd.org

Disciplinary consequences will not be deferred pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the board.

Restrictions during Placement

The district does not permit a student who is placed in a DAEP to participate in any school-sponsored or school-related extracurricular or co curricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

A student placed in a DAEP will not be provided transportation unless he or she is a student with a disability who has transportation designated as a related service in the student's IEP.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the placement in the program will continue through graduation, and the student will not be allowed to participate in the graduation ceremony and related graduation activities.

Placement Review

A student placed in a DAEP will be provided a review of his or her status, including academic status, by the principal at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan will also be reviewed. At the review, the student or the student's parent will be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

Additional Misconduct

If during the term of placement in a DAEP the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the appropriate administrator may enter an additional disciplinary order as a result of those proceedings.

Notice of Criminal Proceedings

The office of the prosecuting attorney will notify the district if a student was placed in a DAEP for certain offenses including any felony, unlawful restraint, indecent exposure, assault, deadly conduct, terroristic threats, organized crime, certain drug offenses, or possession of a weapon, and:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication (see glossary), or deferred prosecution will be initiated; or

The court or jury found a student not guilty, or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee will review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board will, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board will make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

Withdrawal during Process

When a student violates the district's Code in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the district may complete the proceedings and issue a placement order. If the student then reenrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the appropriate administrator or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

Newly Enrolled Students

The district will continue the DAEP placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district.

A newly enrolled student with a DAEP placement from a district in another state will be placed as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

If the student was placed in a DAEP by a school district in another state for a period that exceeds one year, this district, by state law, will reduce the period of the placement so that the total placement does not exceed one year. After a review, however, the placement may be extended beyond a year if the district determines that the student is a threat to the safety of other students or employees or the extended placement is in the best interest of the student.

Emergency Placement Procedure

When an emergency placement occurs, the student will be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student will be given the appropriate conference required for assignment to a DAEP.

Placement and/or Expulsion for Certain Serious Offenses

This section includes two categories of serious offenses for which the Education Code provides unique procedures and specific consequences.

Registered Sex Offenders

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the administration must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement.

If the student is under any form of court supervision, including probation, community supervision, or parole, the placement will be in either DAEP or JJAEP for at least one semester.

If the student is not under any form of court supervision, the placement may be in DAEP or JJAEP for one semester or the placement may be in a regular classroom. The placement may not be in the regular classroom if the board or its designee determines that the student's presence:

1. Threatens the safety of other students or teachers,
Will be detrimental to the educational process, or
Is not in the best interests of the district's students.

Review Committee

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee will recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation.

The placement review of a student with a disability who receives special education services must be made by the ARD committee.

Newly Enrolled Student

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

Appeal

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the

factual question of whether the student is required to register as a sex offender. Any decision of the board or its designee under this section is final and may not be appealed.

Certain Felonies

Regardless of whether placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a student **may** be expelled and placed in either DAEP or JJAEP if the board or its designee makes certain findings and the following circumstances exist in relation to a felony offense under Title 5 (see glossary) of the Texas Penal Code. The student must:

Have received deferred prosecution for conduct defined as a Title 5 felony offense;

Have been found by a court or jury to have engaged in delinquent conduct for conduct defined as a Title 5 felony offense;

Have been charged with engaging in conduct defined as a Title 5 felony offense;

Have been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as a Title 5 felony offense; or

Have received probation or deferred adjudication or have been arrested for, charged with, or convicted of a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the student's conduct occurred,

The location at which the conduct occurred,

Whether the conduct occurred while the student was enrolled in the district, or

Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

Hearing and Required Findings

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers,

Will be detrimental to the educational process, or

Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

Length of Placement

The student is subject to the placement until:

1. The student graduates from high school,

The charges are dismissed or reduced to a misdemeanor offense, or

The student completes the term of the placement or is assigned to another program.

Newly Enrolled Students

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

Expulsion

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the district will take into consideration:

1. Self-defense (see glossary),
Intent or lack of intent at the time the student engaged in the conduct, and
The student's disciplinary history.

Discretionary Expulsion: Misconduct That May Result in Expulsion

Any Location

A student **may** be expelled for:

Engaging in the following, no matter where it takes place:

Conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer.

Criminal mischief, if punishable as a felony.

Engaging in conduct that contains the elements of one of the following offenses against another student, without regard to where the conduct occurs:

Aggravated assault.

Sexual assault.

Aggravated sexual assault.

Murder.

Capital murder.

Criminal attempt to commit murder or capital murder.

Aggravated robbery.

Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

At School, Within 300 Feet, or at a School Event

Committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

Selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, or a dangerous drug, if the conduct is not punishable as a felony. (See glossary for “under the influence.”)

Selling, giving, or delivering to another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol, if the conduct is not punishable as a felony.

Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.

Engaging in conduct that contains the elements of assault under Section 22.01(a)(1) against an employee or a volunteer.

Engaging in deadly conduct. (See glossary.)

Within 300 Feet of School

Engaging in the following conduct while within 300 feet of school property, as measured from any point on the school’s real property boundary line:

Aggravated assault, sexual assault, or aggravated sexual assault.

Arson. (See glossary.)

Murder, capital murder, or criminal attempt to commit murder or capital murder.

Indecency with a child, aggravated kidnapping, manslaughter, criminally negligent homicide, or aggravated robbery.

Continuous sexual abuse of a young child or children.

Felony drug- or alcohol-related offense.

Use, exhibition, or possession of a firearm (as defined by state law), an illegal knife, a club, or prohibited weapon, or possession of a firearm (as defined by federal law).

Property of Another District

Committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

While in DAEP

Engaging in serious offenses or persistent misbehavior (see glossary) that violates the district’s Code, while placed in a DAEP.

Mandatory Expulsion: Misconduct That Requires Expulsion

A student **must** be expelled for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

Federal Law

Bringing to school a firearm, as defined by federal law. “Firearm” under federal law includes:

Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive.

The frame or receiver of any such weapon.

Any firearm muffler or firearm weapon.

Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade.

Texas Penal Code

Using, exhibiting, or possessing the following, as defined by the Texas Penal Code:

A firearm (any device designed, made, or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use), unless the use, exhibition, or possession of the firearm occurs at an off-campus approved target range facility while participating in or preparing for a school-sponsored shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department or a shooting sports sanctioning organization working with the department.

An illegal knife, such as a knife with a blade over 5½ inches; hand instrument, designed to cut or stab another by being thrown; dagger, including but not limited to a dirk, stiletto, and poniard; bowie knife; sword; or spear.

A club (see glossary) such as an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, including a blackjack, nightstick, mace, and tomahawk.

A prohibited weapon, such as an explosive weapon, a machine gun, a short-barrel firearm, a firearm silencer, a switchblade knife, knuckles, armor-piercing ammunition, a chemical dispensing device, or a zip gun. (See glossary.)

Behaving in a manner that contains elements of the following offenses under the Texas Penal Code:

Aggravated assault, sexual assault, or aggravated sexual assault.

Arson. (See glossary.)

Murder, capital murder, or criminal attempt to commit murder or capital murder.

Indecency with a child.

Aggravated kidnapping.

Aggravated robbery.

Manslaughter.

Criminally negligent homicide.

Continuous sexual abuse of a young child or children.

Behavior punishable as a felony that involves selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol; or committing a serious act or offense while under the influence of alcohol.

Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses, with the exception of a federal firearm offense, on or off school property or at a school-related activity.

Under Age Ten

When a student under the age of ten engages in behavior that is expellable behavior, the student will not be expelled, but will be placed in a DAEP. A student under age six will not be placed in a DAEP unless the student commits a federal firearm offense.

Emergency

In an emergency, the principal or the principal's designee **may** order the immediate expulsion of a student for any reason for which expulsion may be made on a nonemergency basis.

Process

If a student is believed to have committed an expellable offense, the principal or other appropriate administrator will schedule a hearing within a reasonable time. The student's parent will be invited in writing to attend the hearing.

Until a hearing can be held, the principal may place the student in:

Another appropriate classroom.

In-school suspension.

Out-of-school suspension.

DAEP.

Hearing

A student facing expulsion will be given a hearing with appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,

An opportunity to testify and to present evidence and witnesses in the student's defense, and

An opportunity to question the district's witnesses.

After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates to campus principal authority to conduct hearings and expel students.

Board Review of Expulsion

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board will review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board will hear statements made by the parties at the review and will base its decision on evidence reflected in the record and any statements made by the parties at the review. The board will make and communicate its decision orally at the conclusion of the presentation.

Consequences will not be deferred pending the outcome of the hearing.

Expulsion Order

After the due process hearing, if the student is expelled, the board or its designee will deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the campus principal will deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code.

If the length of the expulsion is inconsistent with the guidelines included in the Student Code of Conduct, the expulsion order will give notice of the inconsistency.

Length of Expulsion

The length of an expulsion will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion will be determined on a case-by-case basis. The maximum period of expulsion is one calendar year except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

1. The student is a threat to the safety of other students or to district employees, or

Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the superintendent or other appropriate administrator may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

Withdrawal during Process

When a student has violated the district's Code in a way that requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then reenrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the appropriate administrator or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

Additional Misconduct

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the appropriate administrator or the board may issue an additional disciplinary order as a result of those proceedings.

Restrictions during Expulsion

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit will be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

Newly Enrolled Students

The district will continue the expulsion of any newly enrolled student expelled from another district or an open-enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

1. The out-of-state district provides the district with a copy of the expulsion order, and

The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district will reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

1. The student is a threat to the safety of other students or district employees, or

Extended placement is in the best interest of the student.

Emergency Expulsion Procedures

When an emergency expulsion occurs, the student will be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student will be given appropriate due process required for a student facing expulsion.

DAEP Placement of Expelled Students

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

Glossary

The glossary provides legal definitions and locally established definitions and is intended to assist in understanding terms related to the Student Code of Conduct.

Abuse is improper or excessive use.

Armor-piercing ammunition is handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

Arson is:

1. A crime that involves starting a fire or causing an explosion with intent to destroy or damage:

Any vegetation, fence, or structure on open-space land; or

Any building, habitation, or vehicle:

Knowing that it is within the limits of an incorporated city or town,

Knowing that it is insured against damage or destruction,

Knowing that it is subject to a mortgage or other security interest,

Knowing that it is located on property belonging to another,

Knowing that it has located within it property belonging to another, or

When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another;

A crime that involves recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance and the fire or explosion damages any building, habitation, or vehicle; or

A crime that involves intentionally starting a fire or causing an explosion and in so doing:

Recklessly damages or destroys a building belonging to another, or

Recklessly causes another person to suffer bodily injury or death.

Assault is defined in part by Texas Penal Code 22.01(a)(1) as intentionally, knowingly, or recklessly causing bodily injury to another.

Bullying is written or oral expression or physical conduct that a school district's board of trustees or the board's designee determines:

1. To have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or

To be sufficiently severe, persistent, or pervasive to create an intimidating, threatening, or abusive educational environment for a student.

Chemical dispensing device is a device designed, made, or adapted for the purpose of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

Club is an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death. A blackjack, mace, and tomahawk are in the same category.

Criminal street gang is three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

Dating violence is the intentional use of physical, sexual, verbal, or emotional abuse by a person to harm, threaten, intimidate, or control another person with whom the student has or has had a dating relationship, as defined by Section 71.0021 of the Family Code.

Deadly conduct occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to an adult arrested for a misdemeanor or felony or a juvenile for delinquent conduct or conduct indicating a need for supervision.

Deferred prosecution may be offered to an adult arrested for a misdemeanor or felony in certain circumstances or a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

Delinquent conduct is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

Discretionary means that something is left to or regulated by a local decision maker.

Explosive weapon is any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

False Alarm or Report occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;

Place a person in fear of imminent serious bodily injury; or

Prevent or interrupt the occupation of a building, room, or place of assembly.

Firearm silencer means any device designed, made, or adapted to muffle the report of a firearm.

Graffiti are markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

Harassment is:

1. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL);
or

Conduct that threatens to cause harm or bodily injury to another student, is sexually intimidating, causes physical damage to the property of another student, subjects another student to physical confinement or restraint, or maliciously and substantially harms another student's physical or emotional health or safety.

Hazing is an intentional or reckless act, on or off campus, by one person alone or acting with others, that endangers the mental or physical health or safety of a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in an organization.

Hit list is a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

Knuckles are any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

Machine gun is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

Mandatory means that something is obligatory or required because of an authority.

Paraphernalia are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

Persistent misbehavior is two or more violations of the Code in general or repeated occurrences of the same violation.

Possession means to have an item on one's person or in one's personal property, including but not limited to clothing, purse, or backpack; a private vehicle used for transportation to or from school or school-related activities, including but not limited to an automobile, truck, motorcycle, or bicycle; or any other school property used by the student, including but not limited to a locker or desk.

Public school fraternity, sorority, secret society, or gang means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Section 37.121(d) of the Education Code are excepted from this definition.

Reasonable belief is a determination made by the superintendent or designee using all available information, including the information furnished under Article 15.27 of the Code of Criminal Procedure.

Self-defense is the use of force against another to the degree a person reasonably believes the force is immediately necessary to protect himself or herself.

Serious offenses include but are not limited to:

Murder.

Vandalism.

Robbery or theft.

Extortion, coercion, or blackmail.

Actions or demonstrations that substantially disrupt or materially interfere with school activities.

Hazing.

Insubordination.

Profanity, vulgar language, or obscene gestures.

Fighting, committing physical abuse, or threatening physical abuse.

Possession or distribution of pornographic materials.

Leaving school grounds without permission.

Sexual harassment of a student or district employee.

Possession of or conspiracy to possess any explosive or explosive device.

Falsification of records, passes, or other school-related documents.

Refusal to accept discipline assigned by the teacher or principal.

Short-barrel firearm is a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

Switchblade is any knife with a blade that folds, closes, or retracts into the handle or sheath and that opens automatically by pressing a button or by the force of gravity or centrifugal force. The term does not include a knife that has a spring, detent, or other mechanism designed to create a bias toward closure and that requires exertion applied to the blade by hand, wrist, or arm to overcome the bias toward closure and open the knife.

Terroristic threat is a threat of violence to any person or property with intent to:

1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;

Place any person in fear of imminent serious bodily injury;

Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;

Cause impairment or interruption of public communications, public transportation, public water, gas, or power supply or other public service;

Place the public or a substantial group of the public in fear of serious bodily injury; or

Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

Title 5 offenses are those that involve injury to a person and include murder; kidnapping; assault; aggravated assault; sexual assault; aggravated sexual assault; unlawful restraint; indecency with a child; injury to a child, an elderly person, or a disabled person; abandoning or endangering a child; deadly conduct; terroristic threat; aiding a person to commit suicide; and tampering with a consumer product. [See FOC(EXHIBIT)]

Under the influence means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the influence" need not be legally intoxicated to trigger disciplinary action.

Use means voluntarily introducing into one's body, by any means, a prohibited substance.

Zip gun is a device or combination of devices, not originally a firearm, but adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

IV.
Henderson
Independent School District

STUDENT
CODE OF CONDUCT



Disciplinary Guidelines
2010–2011

Henderson Independent School District Code of Conduct Disciplinary Guidelines

- Step 1 - Verbal warning and/or Written Notice
Review of offense
Conference with Principal/Counselor
Possible Detention Assignment; “D-Hall”
Possible Saturday School Assignment
Change of clothing or alter clothing for Dress Code Violation
- Step 2 - Verbal warning and/or Written Notice
Review of offense
Parent Conference
Possible Detention Assignment; “D-Hall”
Possible Saturday School Assignment
- Step 3 - Minimum of In-School Suspension (ISS) - Number of days assigned is dependent upon violation(s)
Possible corporal punishment with parental notification
- Step 4 – Emergency removal (Up to 3 days pending investigation)
Step 5 – Out of School Suspension (Up to 3 days pending investigation)
Step 6 – Disciplinary Alternative Education Program (DAEP)
Step 7 - Expulsion - A student may be expelled to a Disciplinary Alternative Education Program (DAEP), or in severe cases, expelled without placement in an educational setting
- *Steps 1-4 May result in suspension of bus privileges
*Steps 5-7 Loss of bus privileges

SEVERITY OF ACTION, OR PERSISTENT MISBEHAVIOR MAY RESULT IN STEPS 3, 4, 5, 6 or 7 WITHOUT PRIOR STEPS BEING TAKEN. ANY PROHIBITED ITEMS WILL BE CONFISCATED BY CAMPUS ADMINISTRATORS. ADMINISTRATORS MAY SUSPEND A STUDENT UP TO 3 DAYS PENDING INVESTIGATION AND PRIOR TO ISS OR DAEP PLACEMENT.

ANY VIOLATION OCCURRING DURING A STUDENT’S PROBATIONARY PERIOD FOLLOWING RELEASE FROM DAEP MAY RESULT IN A REPEAT OF THE INITIAL DAEP ASSIGNMENT.

STUDENTS WITH DISABILITIES ARE SUBJECT TO APPLICABLE STATE AND FEDERAL LAW IN ADDITION TO THE STUDENT CODE OF CONDUCT. TO THE EXTENT ANY CONFLICT EXISTS, STATE AND/OR FEDERAL LAW WILL PREVAIL.

DISCIPLINARY DECISIONS WILL BE DETERMINED BY CAMPUS ADMINISTRATORS, OR DESIGNEE AND ANY VIOLATION OF STUDENT CODE OF CONDUCT NOT ADDRESSED IN THESE GUIDELINES WILL BE DISCIPLINED ACCORDING TO ADMINISTRATIVE DISCRETION.

<p><u>STUDENTS UNDER THE AGE OF 10</u> <i>The Education Code requires that any student under 10 years of age who commits an expellable offense be placed in a DAEP. He or she cannot be expelled from the district.</i></p> <ul style="list-style-type: none"> • <i>A student under age 6 cannot be removed from class and placed in a DAEP unless the student commits a federal firearms violation</i> • <i>Students between ages 6 and 9 who commit an expellable offense must be placed in a DAEP</i> • <i>Elementary students cannot be placed in a DAEP with students not in elementary school</i> 	<p><u>HISD DISCIPLINARY GUIDELINES</u> <u>(DISCIPLINARY DECISIONS AND DURATIONS, INCLUDING EXPULSION, SUSPENSION, AND/OR PLACEMENT IN DAEP WILL BE MADE BY HISD CAMPUS ADMINISTRATORS)</u></p> <p>OFFENSES AND CONSEQUENCES LISTED BY GRADE LEVELS</p>					<p>Any violation of the DAEP Guidelines regarding “criminal trespass” at any campus or at any school sponsored activity will result in an additional 45 day placement at the DAEP campus.</p>
<p><u>PEIMS Codes 01-41</u> These categories must be reported on PEIMS when removed from regular educational setting for one day or more</p>	<p><u>Offense</u></p>	<p><u>Grades K-3</u></p>	<p><u>Grades 4-5</u></p>	<p><u>Grades 6-8</u></p>	<p><u>Grades 9-12</u></p>	<p><u>Disciplinary Alternative Education Placement (DAEP)</u></p>
<p>PEIMS 01</p> <p>Disruptive behavior- TEC 37.002(b)</p> <p>(Discretionary Placement based on severity or number of offenses)</p>	<p>1st offense or minor incident</p> <p>2nd offense</p> <p>3 or more offenses or severe incident</p>	<p>Step 3</p> <p>Step 3</p> <p>Step 3 or 6</p>	<p>Step 3</p> <p>Step 3</p> <p>Step 3 or 6</p>	<p>Step 3</p> <p>Step 3</p> <p>Step 3 or 6</p>	<p>Step 3</p> <p>Step 3</p> <p>Step 3 or 6</p>	<p>Disciplinary action will be determined by DAEP Principal and Campus Principal</p> <p>Disciplinary action will be determined by DAEP Principal and Campus Principal</p> <p>Disciplinary action will be determined by DAEP Principal and Campus Principal</p>
<p>PEIMS 02</p> <p>Conduct punishable as a felony – 37.006(a)(2)(A)</p> <p>(Mandatory removal to DAEP)</p>	<p>1st offense</p> <p>2 or more offenses or severe incident</p>	<p>Step 6</p> <p>Step 6</p>	<p>Step 6</p> <p>Step 6</p>	<p>Step 6</p> <p>Step 6</p>	<p>Step 6</p> <p>Step 6</p>	<p>Disciplinary action will be determined by DAEP Principal and Campus Principal</p> <p>Disciplinary action will be determined by DAEP Principal and Campus Principal</p>
<p>PEIMS 04</p> <p>*See PEIMS 318 and 319 for “Other Substance Abuse” Offenses</p> <p>(Mandatory removal to DAEP)</p>	<p>1st offense</p> <p>2nd offense</p> <p>3 or more offenses or severe incident</p>	<p>Step 6</p> <p>Step 6</p> <p>Step 6</p>	<p>Step 6</p> <p>Step 6</p> <p>Step 6</p>	<p>Step 6</p> <p>Step 6</p> <p>Step 7</p>	<p>Step 6</p> <p>Step 6</p> <p>Step 7</p>	<p>Disciplinary action will be determined by DAEP Principal and Campus Principal</p> <p>Disciplinary action will be determined by DAEP Principal and Campus Principal</p> <p>One year expulsion; <u>Under 10 years of age to DAEP</u></p>
<p>PEIMS 05</p> <p>Possessed or used marijuana or other controlled substance – TEC 37.006(a)(2)(C) And 37.007(b) for under the influence</p> <p>(Mandatory removal to DAEP)</p>	<p>1st offense</p> <p>2nd or more offenses or severe incident</p>	<p>Step 6</p> <p>Step 6</p>	<p>Step 6</p> <p>Step 6</p>	<p>Step 6</p> <p>Step 7</p>	<p>Step 6</p> <p>Step 7</p>	<p>Disciplinary action will be determined by DAEP Principal and Campus Principal</p> <p>One year expulsion; <u>Under 10 years of age to DAEP</u></p>

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 05	Possessed, used, or was under the influence of an alcoholic beverage- TEC 37.006(a)(2)(D) and 37.007(b) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
*See PEIMS 320 for offenses regarding "Simulated Alcoholic Substances"		2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; Under 10 years of age to DAEP
PEIMS 06	Possessed, sold, or distributed an alcoholic beverage- TEC 37.006(a)(2)(D) and 37.007(b) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; Under 10 years of age to DAEP
PEIMS 07	Possessed, sold or distributed <i>abusable volatile chemicals</i> -TEC 37.006(a)(2)(E) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; Under 10 years of age to DAEP
PEIMS 08	Retaliation against school employee-TEC 37.006(b) and 37.007(d) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 6	Step 6	Step 6 or 7	Step 6 or 7	One year expulsion; Under 10 years of age to DAEP
PEIMS 09	Based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity for felony offenses in Title 5, Penal Code-TEC 37.006(c) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
Action Codes	Categories	3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
			Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)

PEIMS 10	Based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity for felony offenses not in Title 5, Penal Code-TEC 37.006(d) (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 6	Step 6	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
		2 nd offense	Step 6	Step 6	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
PEIMS 11	Used, exhibited, or possessed a firearm- TEC 37.007(a)(1)(A) and/or 37.007(e) brings a firearm to school. (Mandatory Expulsion)	3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Step 6	Step 6	Until offense is resolved
		Any offense	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 12	Used, exhibited, or possessed an illegal knife-TEC 37.007(a)(1)(B) (Mandatory Expulsion)	Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Any offense	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 13	Used, exhibited, or possessed an illegal club-TEC 37.007(a)(1)(C) (Mandatory Expulsion)	Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Any offense	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 14	Used, exhibited, or possessed a prohibited weapon under Penal Code Section 45.05-TEC 37.007(a)(1)(D) (Mandatory Expulsion)	Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Any offense	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 16	Arson-TEC 37.007(a)(2)(B) (Mandatory Expulsion)	Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Any offense	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Any offense	Step 7	Step 7	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 17	Murder, capital murder, criminal attempt to commit murder, or capital murder- TEC 37.007(a)(2)(C) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	<u>One year expulsion; <i>Under 10 years of age to DAEP</i></u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	<u>One year expulsion; <i>Under 10 years of age to DAEP</i></u>
PEIMS 18	Indecency with a child- TEC 37.007(a)(2)(D) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	<u>One year expulsion; <i>Under 10 years of age to DAEP</i></u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	<u>One year expulsion; <i>Under 10 years of age to DAEP</i></u>
PEIMS 19	Aggravated kidnapping TEC 37.007(a)(2)(E) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	<u>One year expulsion; <i>Under 10 years of age to DAEP</i></u>
		Repeat offense or severe incident	Step 7	Step 7	Step 7	Step 7	<u>One year expulsion; <i>Under 10 years of age to DAEP</i></u>
PEIMS 20	Serious or persistent misconduct violating the student code of conduct while placed in alternative education program TEC 37.007(c) (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 or more offenses or severe incident	Step 7	Step 7	Step 7	Step 7	<u>One year expulsion; <i>Under 10 years of age to DAEP</i></u>
PEIMS 21	Violation of student code of conduct not included under TEC 37.006, 37.007, or 37.002(b) (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 3	Discretionary Placement based on severity	Discretionary Placement based on severity	Discretionary Placement based on severity	Disciplinary action will be determined by DAEP Coordinator and Campus Principal
		2 or more offenses or severe incident	May use Step 6	Discretionary Placement based on severity	Discretionary Placement based on severity	Discretionary Placement based on severity	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 22	Criminal mischief TEC 37.007(f) \$49.99 and Under Damage Restitution Required (Discretionary Placement based on severity or number of offenses)	1 st offense (Citation to City Court)	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd offense (Citation to City Court)	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses (Criminal Charges Filed)	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal

Action Codes	Categories	Offense	Grade K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 23	Emergency Placement to DAEP or expulsion TEC 37.019 (Discretionary Placement based on severity or number of offenses)						
PEIMS 26	Terroristic threat TEC 37.006 (a)(1) or 37.007(b) (Mandatory removal to DAEP)	1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 27	Assault under Penal Code Section 22.01(a)(1) against a school district employee or volunteer TEC 37.007(b)(2)(C) (Mandatory removal to DAEP)	2 nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 28	Assault under Penal Code Section 22.01(a)(1) against someone other than a school district employee or volunteer TEC 37.007(b)(2)(B) (Mandatory removal to DAEP)	2 or more offenses or severe incident	Step 6	Step 6	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		1 st offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2nd offense	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 29	Aggravated assault under Penal Code Section 22.02 against a school district employee or volunteer TEC 37.007(d) (Mandatory Expulsion)	3 or more offenses or severe incident	Step 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
		Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severity of action	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 30	Aggravated assault under Penal Code Section 22.02 against someone other than a school district employee or volunteer TEC 37.007(a)(2)(A) (Mandatory Expulsion)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>
		Repeat offense or severity of action	Step 7	Step 7	Step 7	Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u>

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 31	Sexual assault under Penal Code Section 22.011 or aggravated sexual assault under 22.021 against a school district employee or volunteer TEC 37.007(d) (Mandatory Expulsion)	Any offense Repeat offense or severity of action	Step 7 Step 7	Step 7 Step 7	Step 7 Step 7	Step 7 Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u> One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 32	Sexual assault under Penal Code Section 22.011 or aggravated sexual assault under 22.021 against someone other than a school district employee or volunteer TEC 37.007(a)(2)(A) (Mandatory Expulsion)	Any offense Repeat offense or severity of action	Step 7 Step 7	Step 7 Step 7	Step 7 Step 7	Step 7 Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u> One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 33	Possessed, purchased, used or accepted a cigarette or tobacco product as defined in the Health and Safety Code, Section 3.01, chapter 161.252 Citation issued for each offense. (Discretionary Placement based on severity or number of offenses)	1 st offense 2 nd offense 3 or more offenses or severe incident	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 34	School-related gang violence (Discretionary Placement based on severity or number of offenses)	1 st offense 2 or more offenses or severe incident	Step 6 Step 6	Step 6 Step 6	Step 6 Step 6	Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 35	False alarm/false report-TEC 37.006(a)(1) and 37.007 (b) (Mandatory removal to DAEP)	1 st offense 2nd offense 3 or more offenses or severe incident	Step 6 Step 6 Step 6	Step 6 Step 6 Step 6	Step 6 Step 6 Step 6	Step 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 36	Felony controlled substance violation TEC 37.007(a)(3) (Mandatory Expulsion)	Any offense Repeat offense or severe incident	Step 7 Step 7	Step 7 Step 7	Step 7 Step 7	Step 7 Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u> One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 37	Felony alcohol violation TEC 37.007(a)(3) (Mandatory Expulsion)	Any offense Repeat offense or severe incident	Step 7 Step 7	Step 7 Step 7	Step 7 Step 7	Step 7 Step 7	One year expulsion; <u>Under 10 years of age to DAEP</u> One year expulsion; <u>Under 10 years of age to DAEP</u>
PEIMS 41	Fighting/Mutual Combat Excludes all offenses under Penal Code 22.01 Citation issued for each offense	1 st Offense 2 nd Offense 3 rd or more Offense or Injury	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	One year expulsion; <u>Under 10 years of age to DAEP</u> One year expulsion; <u>Under 10 years of age to DAEP</u>

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
PEIMS 42 (May be referred to Municipal Court)	Truancy (failure to attend school) Parent contributing to truancy TEC 25.093(a)	Any offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 43 (May be referred to Municipal Court)	Truancy (failure to attend school) Student with at least 3 unexcused absences TEC 25.094	Any offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 44 (May be referred to Municipal Court)	Truancy (failure to attend school) Student with at least 10 unexcused absences TEC 25.094	Any offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 45 (May be referred to Municipal Court)	Truancy (failure to attend school) Student failure to enroll in school TEC 25.085	Any offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
PEIMS 46	Aggravated robbery TEC 37.007(a)(2)(F)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; under 10 years of age to DAEP
PEIMS 47	(Mandatory Expulsion) Manslaughter TEC 37.007(a)(2)(G)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; under 10 years of age to DAEP
PEIMS 48	(Mandatory Expulsion) Criminally negligent homicide TEC 37.007(a)(2)(H)	Any offense	Step 7	Step 7	Step 7	Step 7	One year expulsion; under 10 years of age to DAEP
PEIMS 49	(Mandatory Expulsion) Engages in deadly conduct TEC 37.007(a)(2)(F)	Any offense	Step 6	Step 6	Step 6	Step 6	One year expulsion; under 10 years of age to DAEP

Action Codes 101-401 may be coded as local violations or as PEIMS offenses (removal from regular educational setting)

Action Codes	Categories	Offense	Grades <u>K-3</u>	Grades <u>4-5</u>	Grades <u>6-8</u>	Grades <u>9-12</u>	Disciplinary Alternative Education Placement <u>(DAEP)</u>
101 (PEIMS 021)	Violation of Bus Rules (May include removal of bus privileges in addition to HISD disciplinary procedures)						
102 (PEIMS 021)	Dress Code Violations ** Students will not be allowed in class if they are not in compliance with the Dress and Grooming procedures outlined in the Student Handbook**	1 st Offense	Step 1	Step 1	Step 1	Step 1	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 2	Step 2	Step 2 "D"-Hall	Step 2 "D Hall"	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 rd Offense	Step 3	Step 3	Step 2 Sat. School	Step 2 Sat. School	Disciplinary action will be determined by DAEP Principal and Campus Principal
103(a) (PEIMS 021)	Minor Insubordination: Disrespect, ignoring requests, inappropriate classroom behavior	1 st Offense	Step 1	Step 1	Step 1	Step 1	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2-3 Offenses	Step 2	Step 2	Step 2 D-Hall/Sat Sch	Step 2 D-Hall/Sat Sch	Disciplinary action will be determined by DAEP Principal and Campus Principal
		4 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
103(b) (PEIMS 021)	Major Insubordination: Profanity, arguing, flagrant disrespect	1 st Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2-3 Offenses	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		4 or more offenses or severe incident	Step 3 or 6	Step 3 or 6	Step 3 or 6	Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal
104 (PEIMS 021)	Cheating, copying, plagiarizing <u>(Will result in grade reductions)</u>	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
105 (PEIMS 021)	Skipping school or leaving school grounds and school sponsored events without permission.	1 st Offense	Step 3	Step 2 Sat. School	Step 2 Sat School	Step 2 Sat School	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 6	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
106 (PEIMS 021)	Tardy	1 st Offense	Step 1	Step 1	Step 1	Step 1	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd and 3 rd Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		4 or more offenses or severe incident	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
107 (PEIMS 021)	Cutting or leaving class	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal
		3 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal

Does Not Apply

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)	
109 (PEIMS 42-45)	Truancy							
110 (PEIMS 021)	Violation of Technology and/or Computer "Acceptable Use Policy" as established by HISD Code of Conduct	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
111 (PEIMS 021)	Violation of Vehicle Use on Campus Henderson High School	1 st Offense	Warning Ticket Ticket and Fine Ticket, Fine, and Loss of Driving/Parking Privileges				DOES NOT APPLY	
	2 Offense							
	3 or more offenses or severe incident							
201(a) (PEIMS 021)	Possession of I-pod, CD player, cellular telephone, laser light matches, lighter, or any other prohibited item(s) *Item will be confiscated; Unclaimed items will be destroyed after 30 days *\$15.00 Fine	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
201 (b) (PEIMS 021)	Use of cell phones, cameras, or any other recording devices for the unapproved photographing or video recording of faculty, staff, or students	1 st Offense	Step 2	Step 2	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 3	Step 3	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 rd Offense	Step 3	Step 3	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal	
202 (PEIMS 021)	Gambling	1 st Offense	Step 2	Step 2	Step 2	Step 2	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 2	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
203 (PEIMS 021)	Theft/Minor Offenses (\$49.00 or less) (Citation issued for each offense) *Occurring at any HISD school sponsored event or activity.	1 st Offense	Step 2 or 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		2 nd Offense	Step 3	Step 3	Step 3	Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal	
		3 or more offenses or severe incident	Step 3 or 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal	
Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)	

204 (PEIMS 021)	Theft/Major Offenses (\$50.00 or more; or any HISD school property) (Citation issued for each offense) *Occurring at any HISD school sponsored event or activity:	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
205 (PEIMS 021)	Extortion, coercion, or blackmail: Obtaining money, objects, or favors from unwilling person(s)	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
206 (PEIMS 021)	Use of meal ticket without permission of school authorities	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 2 Step 2 Step 2	Step 2 Step 3 Step 3	Step 2 Step 3 Step 3	Step 2 Step 3 Step 3	Step 2 Step 3 Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
300 (PEIMS 021)	Student to employees or patrons, verbal abuse, profanity, vulgar or inappropriate language or behavior, obscene gestures	1 st Offense 2 nd Offense 3 rd Offense	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
301 (PEIMS 021)	Student to student verbal abuse, profanity, vulgar or inappropriate language or behavior, obscene gestures	1 st Offense 2-3 Offenses 3 or more offenses or severe incident	Step 3 Step 3 Step 3 or 6	Step 3 Step 3 Step 3 or 6	Step 3 Step 3 Step 3 or 6	Step 3 Step 3 Step 3 or 6	Step 3 Step 3 Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
302 (PEIMS 021)	Hazing/Bullying/Making Hit Lists Conducting or directing any demeaning action forced upon an unwilling person	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
303 (PEIMS 021)	Horseplay: Intentional physical actions between willing participants; Throwing objects	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 2 Step 2 Step 3	Step 2 Step 2 Step 3	Step 2 Step 2 Step 3	Step 2 Step 2 Step 3	Step 2 Step 2 Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary action will be determined by DAEP Principal and Campus Principal
304 (PEIMS 021)	Pushing/Shoving	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 2 Step 3 Step 3	Step 2 Step 3 Step 3	Step 2 Step 3 Step 3	Step 2 Step 3 Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
305 (PEIMS 021)	Simple Assault against someone other than a school district employee or volunteer	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 3 Step 6	Step 3 Step 3 Step 6	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
306 (PEIMS 021)	Simple Assault against school district employee or volunteer	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 6 Step 6	Step 6 Step 6 Step 6	Step 6 Step 6 Step 7	Step 6 Step 6 Step 7	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
307 (PEIMS 021)	Retaliation against another student	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 2 Step 3 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
308 (PEIMS 021)	<u>Discharging a fire extinguisher</u>	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 3 Step 6	Step 3 Step 3 Step 6	Step 3 Step 3 Step 6	Step 3 Step 3 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
309	Criminal mischief TEC 37.007(f) \$49.99 and Under Damage Criminal mischief TEC 37.007(f) \$50.00 and Over Damage	1 st offense (Citation to City Court) 2 nd offense (Citation to City Court) 1 st offense (Restitution required) 2 nd offense Criminal Charges Filed 3 or more offenses Criminal charges filed	Step 3 Step 6 Step 3 or 6 Step 6 Step 6	Step 3 Step 6 Step 3 or 6 Step 6 Step 6	Step 3 Step 6 Step 3 or 6 Step 6 Step 6	Step 3 Step 6 Step 3 or 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)

310 (PEIMS 021)	Participation in, or representation of self as a member of any secret society, fraternity, sorority, or gang	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 2 Step 3 Step 6	Step 3 Step 3 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
311 (PEIMS 022)	<i>Defacing or damaging school property with graffiti or by any other means</i> *Student/parents liable for monetary damages	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
312 (PEIMS 021)	Possession of a "Pocket Knife" *Knife will be confiscated. Unclaimed knives will be destroyed after two years	1 st Offense 2 or more offenses or severe incident	Step 2 Step 3	Step 2 Step 3	Step 2 Step 3	Step 2 Step 3	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
313 (PEIMS 021)	Displaying a "Pocket Knife" *Knife will be confiscated. Unclaimed knives will be destroyed after two years	1 st Offense 2 or more offenses or severe incident	Step 3 Step 3	Step 3 Step 3 or 6	Step 3 Step 3 or 6	Step 3 Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
314 (PEIMS 021)	<i>Possessing a razor, box cutter, chain, or any other object that may be used in a way that threatens or inflicts bodily harm</i> *Items will be confiscated	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
315 (PEIMS 021)	Sexual Misconduct – Public Display of Affection (PDA)	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 2 Step 3 Step 6	Step 2 Step 3 Step 6	Step 2 Step 3 Step 6	Step 2 Step 3 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
316 (PEIMS 021)	Sexual Harassment/Verbal	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 3 Step 6	Step 3 Step 3 Step 6	Step 3 Step 3 Step 6	Step 3 Step 3 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
317 (<i>PEIMS 021</i>)	Sexual Harassment/Physical	1 st Offense 2 or more offenses or severe incident	Step 3 Step 6	Step 3 Step 6	Step 3 or 6 Step 6	Step 3 or 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
318 (a) (<i>PEIMS 021</i>)	“Substance Abuse”: Possession or use of: (a) unauthorized medication or supplement:	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Step 3 or 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
318 (b) (Same as PEIMS 02)	“Substance Abuse”: Possession or use of: (b) illegal medication or supplement:	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 or 6 Step 6 Step 6	Step 6 Step 6 Step 6	Step 6 Step 6 Step 6	Step 6 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
318 (c) (Same as PEIMS 02)	“Substance Abuse”: Possession or use of: (c) felony possession of controlled substance:	1 st Offense 2 nd Offense	Step 6 Step 6 or 7	Step 6 Step 7	Step 6 Step 7	Step 6 Step 7	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
319 (a) (Same as PEIMS 02)	“Substance Abuse”: Possession to sell or distribute: (a) unauthorized medication or supplement: 30 days minimum (including any “simulated controlled substance”)	1 st Offense 2 or more offenses or severe incident	Step 6 Step 6	Step 6 Step 6	Step 6 Step 6	Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
319 (b) (Same as PEIMS 02)	“Substance Abuse”: Possession to sell or distribute: (b) illegal medication or supplement: 45 days minimum (including any “simulated controlled substance”)	1 st Offense 2 or more offenses or severe incident	Step 6 Step 6	Step 6 Step 6	Step 6 Step 6	Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal

Action Codes	Categories	Offense	Grades K-3	Grades 4-5	Grades 6-8	Grades 9-12	Disciplinary Alternative Education Placement (DAEP)
319 (c) (Same as PEIMS 02)	“Substance Abuse”: Possession to sell or distribute: (c) felony possession of controlled substance: 45 days minimum (including any “simulated controlled substance”)	1 st Offense 2 or more offenses or severe incident	Step 6 Step 6	Step 6 Step 7	Step 6 Step 7	Step 6 Step 7	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
320 (PEIMS 021)	“Simulated” Alcoholic Substance: Possessed to use, sell or distribute any substance purported to be alcoholic	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 6 Step 6 Step 6	Step 6 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
321 (PEIMS 021)	“Simulated” Tobacco Product”: Possessed to use, sell or distribute any substance purported to be tobacco product	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 3 Step 3	Step 3 Step 3 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
322 (PEIMS 021)	Possessing or selling a “simulated” weapon *Discretionary placement based on severity and degree of disturbance	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 3 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Step 3 Step 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
323 (PEIMS 021)	Possessing fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Step 3 Step 3 or 6 Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
324 (PEIMS 021)	Falsifying records, passes, or other school-related documents	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 2 Step 3 Step 3 or 6	Step 2 Step 3 Step 3 or 6	Step 3 Step 3 Step 3 or 6	Step 3 Step 3 Step 3 or 6	Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal Disciplinary action will be determined by DAEP Principal and Campus Principal
401 (PEIMS 021)	Persistent “On-Campus” Misbehavior	Multiple Serious Incidents	Step 3,4,5, or 6	Step 6	Step 6	Step 6	Disciplinary action will be determined by DAEP Principal and Campus Principal

V.
Henderson
Independent School District

EXTRACURRICULAR
DISCIPLINARY
GUIDELINES



2010–2011

Extracurricular Organizations (Athletics, Band, Drill Team, Cheerleaders)
Disciplinary Guidelines

Part A

These disciplinary actions cover at school and school sponsored activities and are in addition to disciplinary actions that may be taken by campus administration.

Severity of infraction or persistent violations of Disciplinary Guidelines may result in suspension or dismissal from activity or organization without prior disciplinary action being taken.

<u>PEIMS Codes 01-41</u>		<u>Severity or Repeated Offenses</u>	<u>HMS Discipline</u>	<u>HHS Discipline</u>	<u>ABCD Penalty</u>	<u>Athletics Penalty</u>	<u>Band Penalty</u>	<u>Cheerleader Penalty</u>	<u>Drill Team Penalty</u>
PEIMS 01	These categories must be reported on PEIMS when removed from regular educational setting for one day or more Disruptive behavior- TEC 37.002(b) Teacher Removal (Discretionary Placement based on severity or number of offenses)	1 st offense or minor incident	Step 3 5 days	Step 3 5 days	5 days suspension				
		2 or more offenses	Step 6 10 days	Step 6 10 days	10 days suspension				
		3 or more offenses or severe incident	Step 6 20 days	Step 6 20 days	20 days suspension				
PEIMS 02	Conduct punishable as a felony 37.006(a)(2)(A) (Mandatory removal to DAEP)	1 st offense	Step 6 45 days	Step 6 45 days	45 days suspension				
PEIMS 04	*See PEIMS 318 and 319 for "Other Substance Abuse" Offenses Possessed or used marihuana or other controlled substance – TEC 37.006(a)(2)(C) And 37.007(b) for under the influence (Mandatory removal to DAEP)	1 st offense	Step 6 90 days	Step 6 90 days	90 days suspension				
		2 nd Offense	Step 6 120 days	Step 6 120 days	120 days suspension				
		3 or more offenses	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 05	*See PEIMS 320 for offenses regarding "Simulated Alcoholic Substances" Possessed, sold, or was under the influence of an alcoholic beverage- TEC 37.006(a)(2)(D) and 37.007(b) (Mandatory removal to DAEP)	1 st offense	Step 6 90 days	Step 6 90 days	90 days suspension				
		2 nd Offense	Step 6 120 days	Step 6 120 days	120 days suspension				
		3 or more offenses or severe incident	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 05	Possessed, sold, or distributed an alcoholic beverage- TEC 37.006(a)(2)(D) and 37.007(b) (Mandatory removal to DAEP)	1st Offense	Step 6 120 days	Step 6 120 days	120 days suspension				
		2 or more offenses or severe incident	Step 7 One year	Step 7 One year	Dismissal 1 year				

<p align="center"><u>PEIMS Codes 01-41</u></p> <p align="center">These categories must be reported on PEIMS when removed from regular educational setting for one day or more</p>	<p align="center"><u>Severity or Repeated Offenses</u></p>	<p align="center"><u>HMS Discipline Steps</u></p>	<p align="center"><u>HHS Discipline Steps</u></p>	<p align="center"><u>ABCD Penalty</u></p>	<p align="center"><u>Athletics Penalty</u></p>	<p align="center"><u>Band Penalty</u></p>	<p align="center"><u>Cheerleader Penalty</u></p>	<p align="center"><u>Drill Team Penalty</u></p>
<p>PEIMS 06</p> <p>Abuse of volatile chemicals TEC 37.006(a)(2)(E)</p> <p align="center">(Mandatory removal to DAEF)</p>	<p>1st offense</p> <p>2nd offense</p> <p>3 or more offenses or severe incident</p>	<p>Step 6 90 days</p> <p>Step 6 120 days</p> <p>Step 7 Expulsion</p>	<p>Step 6 90 days</p> <p>Step 6 120 days</p> <p>Step 7 Expulsion</p>	<p>90 days suspension</p> <p>120 days suspension</p> <p>Dismissal 1 year</p>				
<p>Possessed, sold, or distributed volatile chemicals TEC 37.006(a)(2)(E)</p>	<p>1st offense</p> <p>2 or more offenses</p>	<p>Step 6 120 days</p> <p>Step 7 One year</p>	<p>Step 6 120 days</p> <p>Step 7 One year</p>	<p>120 days suspension</p> <p>Dismissal 1 year</p>				
<p>PEIMS 07</p> <p>Public lewdness or indecent exposure- TEC 37.006(a)(2)(F)</p> <p align="center">(Mandatory removal to DAEF)</p>	<p>1st offense</p> <p>2 or more offenses</p> <p>3 or more offenses or severe incident</p>	<p>Step 6 45 days</p> <p>Step 6 90 days</p> <p>Step 7 Expulsion</p>	<p>Step 6 45 days</p> <p>Step 6 90 days</p> <p>Step 7 Expulsion</p>	<p>45 days suspension</p> <p>90 days suspension</p> <p>Dismissal 1 year</p>				
<p>PEIMS 08</p> <p>Retaliation against school employee-TEC 37.006(b) and 37.007(d)</p> <p align="center">(Mandatory removal to DAEF)</p>	<p>1st offense</p> <p>2 or more offenses</p>	<p>Step 6 120 days</p> <p>Step 7 One year</p>	<p>Step 6 120 days</p> <p>Step 7 One year</p>	<p>120 days suspension</p> <p>Dismissal 1 year</p>				
<p>PEIMS 09</p> <p>Based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity for felony offenses in Title 5, Penal Code-TEC 37.006(c)</p> <p align="center">(Mandatory removal to DAEF)</p>	<p>1st offense</p> <p>2 or more offenses</p> <p>3 or more offenses or severe incident</p>	<p>Step 6 90 days</p> <p>Step 6 120 days</p> <p>Step 6 120 days</p>	<p>Step 6 90 days</p> <p>Step 6 120 days</p> <p>Step 6 120 days</p>	<p>Suspended until offense is resolved</p> <p>Suspended until offense is resolved</p> <p>Suspended until offense is resolved</p>				

<u>PEIMS Codes 01-41</u>	<u>Severity or Repeated Offenses</u>	<u>HMS Discipline Steps</u>	<u>HHS Discipline Steps</u>	<u>ABCD Penalty</u>	<u>Athletics Penalty</u>	<u>Band Penalty</u>	<u>Cheerleader Penalty</u>	<u>Drill Team Penalty</u>
PEIMS 10 Based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity for felony offenses not in Title 5, Penal Code-TEC 37.006(d) (Discretionary Placement based on severity or number of offenses)	1 st offense	Step 6 45 days	Step 6 45 days	Supt.'s Discretion				
PEIMS 11 Used, exhibited, or possessed a firearm- TEC 37.007(a)(1)(A) and/or 37.007(e) brings a firearm to school. (Mandatory Expulsion)	2 or more offenses	Step 6 90 days	Step 6 90 days	Supt.'s Discretion				
	3 or more offenses or severe incident	Step 6 120 days	Step 6 120 days	Supt.'s Discretion				
	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 12 Used, exhibited, or possessed an illegal knife-TEC 37.007(a)(1)(B) (Mandatory Expulsion)	Repeat offense or severity of action	Step 7 One year	Step 7 One year	Dismissal 1 year				
	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 13 Used, exhibited, or possessed an illegal club-TEC 37.007(a)(1)(C) (Mandatory Expulsion)	Repeat offense or severity of action	Step 7 One year	Step 7 One year	Dismissal 1 year				
	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 14 Used, exhibited, or possessed a prohibited weapon under Penal Code Section 45.05-TEC 37.007(a)(1)(D) (Mandatory Expulsion)	Repeat offense or severity of action	Step 7 One year	Step 7 One year	Dismissal 1 year				
	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 16 Arson-TEC 37.007(a)(2)(B) (Mandatory Expulsion)	Repeat offense or severity of action	Step 7 One year	Step 7 One year	Dismissal 1 year				
	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year				

PEIMS Codes 01-41 These categories must be reported on PEIMS when removed from regular educational setting for one day or more	Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
PEIMS 17 Murder, capital murder, criminal attempt to commit murder, or capital murder- TEC 37.007(a)(2)(C) (Mandatory Expulsion)	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 18 Indecency with a child- TEC 37.007(a)(2)(D) (Mandatory Expulsion)	Repeat offense or severity of action	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 19 Aggravated kidnapping TEC 37.007(a)(2)(E) (Mandatory Expulsion)	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 20 Serious or persistent misconduct violating the student code of conduct while placed in alternative education program TEC 37.007(c) (Discretionary Placement based on severity or number of offenses)	Repeat offense or severity of action	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 21 Violation of student code of conduct not included under TEC 37.006, 37.007, or 37.002(b) **(Discretionary Placement based on severity or number of offenses)	1 st offense	Step 6 120 days	Step 6 120 Days	120 days suspension				
	2 or more offenses	Step 7 One year	Step 7 One year	Dismissal 1 year				
	1 st offense	Discretionary Placement based on severity	Discretionary Placement based on severity	Coach's Discretion				
	2 or more offenses	Discretionary Placement based on severity	Discretionary Placement based on severity	Coach's Discretion				
	3 or more offenses or severe incident	Discretionary Placement based on severity	Discretionary Placement based on severity	Coach's Discretion				

PEIMS Codes 01-41	Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
PEIMS 22 Minor Criminal Mischief listed under Code #309	Criminal mischief TEC 37.007(f) \$49.99 and Under Damage	Step 3 10 days	Step 3 10 days	10 days Suspension				
		2 or more offenses	Step 6 20 days	Step 6 20 days	20 days Suspension			
		1 st offense	Step 6 20 days	Step 6 20 days	20 days Suspension			
PEIMS 23	Criminal mischief TEC 37.007(f) \$50.00 and Over Damage	2 offense	Step 6 45 days	Step 6 45 days	45 days Suspension			
		3 or more offenses	Step 6 90 days	Step 6 90 days	90 days Suspension			
		RECORD AS AN ADDITIONAL OFFENSE CODE: WHEN A PRINCIPAL OR DESIGNEE REASONABLY BELIEVES THE BEHAVIOR IS SO UNRULY, DISRUPTIVE, OR ABUSIVE THAT IT SERIOUSLY INTERFERES WITH THE STUDENT'S CLASSMATES ABILITY TO LEARN, OR WITH THE OPERATION OF A SCHOOL OR SCHOOL SPONSORED ACTIVITY, THE STUDENT MAY BE REMOVED PENDING A CONFERENCE AND/OR HEARING.						
PEIMS 26	Terroristic threat TEC 37.006 (a)(1) or 37.007(b) (Mandatory removal to DAEP)	1 st offense	Step 6 20 days	Step 6 20 days	20 days Suspension			
		2 or more offenses	Step 6 45 days	Step 6 45 days	45 days Suspension			
		3 or more offenses or severe incident	Step 6 90 days	Step 6 90 days	90 days Suspension			
PEIMS 27	Assault under Penal Code Section 22.01(a)(1) against a school district employee or volunteer TEC 37.007(b)(2)(C) (Mandatory removal to DAEP)	1 st offense	Step 6 120 days	Step 6 120 days	120 days Suspension			
		2 or more offenses	Step 7 One year	Step 7 One year	Dismissal 1 year			
PEIMS 28	Assault under Penal Code Section 22.01(a)(1) against someone other than a school district employee or volunteer TEC 37.007(b)(2)(B) (Mandatory removal to DAEP)	1 st offense	Step 6 20 days	Step 6 20 days	20 days Suspension			
		2 or more offenses	Step 6 45 days	Step 6 45 days	45 days Suspension			
		3 or more offenses or severe incident	Step 6 90 days	Step 6 90 days	90 days Suspension			
PEIMS 29	Aggravated assault under Penal Code Section 22.02 against a school district employee or volunteer TEC 37.007(d) (Mandatory Expulsion)	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year			
		Repeat offense or severity of action	Step 7 One year	Step 7 One year	Dismissal 1 year			

PEIMS Codes 01-41	Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
PEIMS 35 These categories must be reported on PEIMS when removed from regular educational setting for one day or more	False alarm/false report-TEC 37.006(a)(1) and 37.007 (b) (Fake Bomb or Weapon)	Step 6 45 days	Step 6 45 days	45 days Suspension				
	(Mandatory removal to DAEP)	2 or more offenses	Step 6 90 days	Step 6 90 days	90 days Suspension			
		3 or more offenses or severe incident	Step 6 120 days	Step 7 One year	Dismissal 1 year			
PEIMS 36	Any offense	Step 7 One year	Step 7 One year	Dismissal 1 year				
PEIMS 37	Felony controlled substance violation TEC 37.007(a)(3)	Step 7 One year	Step 7 One year	Dismissal 1 year				
	(Mandatory Expulsion)							
PEIMS 41	Felony alcohol violation TEC 37.007(a)(3)	Step 7 One year	Step 7 One year	Dismissal 1 year				
	(Mandatory Expulsion)	Repeat offense or severity of action	Step 7 One year	Step 7 One year	Dismissal 1 year			
		1 st Offense	Step 3 5 days	Step 3 5 days	5 days suspension			
PEIMS 42	(May be referred to Municipal Court)	2 nd Offense	Step 6 20 days	Step 6 20 days	20 days suspension			
		3 rd or more offense or injury	Step 6 45 days	Step 6 45 days	45 days suspension			
PEIMS 43	Any offense	Step 2	Step 2	Coach's Discretion				
PEIMS 44	(May be referred to Municipal Court)	Any offense	Step 2	Step 2	Coach's Discretion			
		Any offense	Step 2	Step 2	Coach's Discretion			

PEIMS Codes 01-41 These categories must be reported on PEIMS when removed from regular educational setting for one day or more	Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty	PEIMS Codes 01-41 These categories must be reported on PEIMS when removed from regular educational setting for one day or more
PEIMS 45 (May be referred to Municipal Court)	Truancy (failure to attend school) Student failure to enroll in school TEC 25.085	Any offense	Step 2	Step 2	Coach's Discretion				
PEIMS 46	Aggravated robbery TEC 37.007(a)(2)(F)	Any offense	Step 7 One Year	Step 7 One Year	Dismissal 1 Year				
PEIMS 47	(Mandatory Expulsion) Manslaughter TEC 37.007(a)(2)(G)	Any offense	Step 7 One Year	Step 7 One Year	Dismissal 1 Year				
PEIMS 48	(Mandatory Expulsion) Criminally negligent homicide TEC 37.007(a)(2)(H)	Any offense	Step 7 One Year	Step 7 One Year	Dismissal 1 Year				
PEIMS 49	(Mandatory Expulsion) Engages in deadly conduct TEC 37.007(a)(2)(F)	Any offense	Step 7 One Year	Step 7 One Year	Dismissal 1 Year				
101 (PEIMS 021)	(Mandatory Expulsion) Violation of Bus Rules (May include removal of bus privileges in addition to HISD disciplinary procedures)	Refer to Bus Discipline Guidelines (Coach's Discretion)							
102 (PEIMS 021)	Dress Code Violations	1 st Offense	Step 1 "D-Hall"	Step 1 "D-Hall"	Coach's Discretion	NA	NA	See Constitution	See Constitution
		2 nd Offense	Step 2 "D-Hall"	Step 2 "D-Hall"	Coach's Discretion	NA	NA	See Constitution	See Constitution
		More than 2 Offenses	Step 3 3 days	Step 3 3 days	Coach's Discretion	NA	NA	See Constitution	See Constitution
103 (PEIMS 021)	Insubordination: Disrespect, profanity, arguing, threatening behavior, ignoring requests, etc., of any HISD employee	1 st Offense	Step 3 3 days	Step 3 3 days	3 day suspension				
		2-3 Offenses	Step 3 5 days	Step 3 5 days	5 day suspension				
		4 or more Offenses	Step 6 20 days	Step 6 20 days	20 day suspension				

		Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
104 (PEIMS 021)	Cheating, copying, plagiarizing (May result in grade reduction)	1 st Offense	Step 2	Step 2	NA				
		2 nd Offense	Step 2	Step 2	NA				
		More than 2 Offenses	Step 2	Step 2	NA				
105 (PEIMS 021)	Skipping school or leaving school grounds and/or school sponsored events without permission	1 st Offense	Step 2 Sat School	Step 2 Sat School	Coach's discretion				
		2 nd Offense	Step 3 5 days	Step 3 5 days	5 days suspension or dismissal				
		More than 2 Offenses	Step 3 10 days	Step 3 10 days	10 days suspension or dismissal				
106 (PEIMS 021)	Tardy	1 st Offense	Step 1	Step 1		Boys: 3-5 "Big Daddies" Girls: 5 laps around gym	See Handbook	See Constitution	See Constitution
		2 nd Offense	Step 1 "D – Hall"	Step 1 "D – Hall"		Boys: 3-5 "Big Daddies" Girls: 15 laps around gym	See Handbook	See Constitution	See Constitution
		3 or more Offenses	Step 1 "D – Hall"	Step 1 "D – Hall"		Boys: 3-5 "Big Daddies" Girls: 25 laps around gym	See Handbook	See Constitution	See Constitution
107 (PEIMS 021)	Cutting or leaving class	1 st Offense	Step 2 "D – Hall"	Step 2 "D – Hall"	Boys: Counseling/Big Daddies Girls: See Girls' Athletic Policy		See Handbook	See Constitution	See Constitution
		2 – 4 Offenses	Step 2 Sat School	Step 2 Sat School	Boys: Counseling/Big Daddies Girls: See Girls' Athletic Policy		See Handbook	See Constitution	See Constitution
		More than 4 Offenses	Step 3 5 days	Step 3 5 days	Boys: Counseling/Big Daddies Girls: See Girls' Athletic Policy		See Handbook	See Constitution	See Constitution

**REFER TO PEIMS OFFENSES 42-45
(COACH'S DISCRETION)**

109 (PEIMS 021)	Truancy	Severly or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
110 (PEIMS 021)	Violation of Technology and/or Computer "Acceptable Use Policy" as established by HISD Code of Conduct	1 st Offense 2 Offense 3 or more offenses or severe incident	Step 2 Step 3 3 days Step 6 10 days	Step 2 Step 3 3 days Step 6 10 days	Coach's Discretion Coach's Discretion Coach's Discretion				
111 (PEIMS 021)	Violation of Vehicle Use on Campus Henderson High School	1 st Offense 2 Offense 3 or more offenses or severe incident							
Warning Ticket									
Ticket and Fine									
Ticket, Fine, and Loss of Driving/Parking Privileges									
201 (PEIMS 021)	Possession of paging device, cellular telephone, laser light matches, lighter, or any other prohibited item(s) *Item will be confiscated; Unclaimed items will be destroyed after 2 years	1 st Offense 2 nd Offense More than 2 Offenses	Step 2 Step 3 3 days Step 3 5 days	Step 2 Step 3 3 days Step 3 5 days	NA NA NA				
202 (PEIMS 021)	Gambling	1 st Offense 2 nd Offense More than 2 Offenses	Step 3 3 days Step 3 5 days Step 3 5 days	Step 3 3 days Step 3 5 days Step 3 10 days	Verbal Warning Verbal Warning Verbal Warning				
203 (PEIMS 021)	Theft/Minor Offenses (\$49.99 or less) *Occurring on HISD school sponsored event: Minimum - Step 6	1 st Offense	Step 3 5 days	Step 3 5 days					Miss 1 Performance
		2 nd Offense	Step 3 5 days	Step 3 10 days	Coach's Discretion				
		More than 2 Offenses	Step 6 20 days	Step 6 20 days	20 days suspension				
						Boys: 1 game suspension 5 Big Daddies for 5 days	1 Week Suspension	Miss 1 Performance	
						Girls: 1 game suspension 2-5 laps around gym for 5 days			

		<u>Severity or Repeated Offenses</u>	<u>HMS Discipline Steps</u>	<u>HHS Discipline Steps</u>	<u>ABCD Penalty</u>	<u>Athletics Penalty</u>	<u>Band Penalty</u>	<u>Cheerleader Penalty</u>	<u>Drill Team Penalty</u>
204 (PEIMS 021)	Theft/Major Offenses More than \$50.00	1 st Offense	Step 6 20 days	Step 6 20 days		Boys: 1 Game Suspension/ 5 Big Daddies for 5 days Girls: 1 game suspension; 25 laps around gym for 5 days	1 Week Suspension	Miss 1 Performance	Miss 1 Performance
		2 nd Offense	Step 6 45 days	Step 6 45 days	Dismissal	Dismissal			
205 (PEIMS 021)	Extortion, coercion, or blackmail: Obtaining money, objects, or favors from unwilling person(s)	More than 2 Offenses	Step 6 120 days	Step 6 120 days	Dismissal	Dismissal			
		1 st Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		2 nd Offense	Step 6 45 days	Step 6 45 days	45 days suspension				
206 (PEIMS 021)	Use of meal ticket without permission of school authorities	More than 2 Offenses	Step 6 90 days	Step 6 90 days	90 days suspension				
		1 st Offense	Step 3 3 days	Step 3 3 days	Coach's discretion				
		2 nd Offense	Step 3 5 days	Step 3 5 days	Coach's discretion				
300 (PEIMS 021)	Student to employees or patrons, verbal abuse, profanity, vulgar or inappropriate language or behavior, obscene gestures	3 or more Offenses	Step 6 20 days	Step 6 20 days	Coach's discretion				
		1 st Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		2 nd Offense	Step 6 45 days	Step 6 45 days	45 days suspension				
		More than 2 Offenses	Step 6 90 days	Step 6 90 days	90 days suspension				

		<u>Severity or Repeated Offenses</u>	<u>HMS Discipline Steps</u>	<u>HHS Discipline Steps</u>	<u>ABCD Penalty</u>	<u>Athletics Penalty</u>	<u>Band Penalty</u>	<u>Cheerleader Penalty</u>	<u>Drill Team Penalty</u>
301 <i>(PEIMS 021)</i>	Student to student verbal abuse, profanity, vulgar language, obscene gestures	1 st Offense	Step 3 3 days	Step 3 3 days		Parent Conf/ Physical Activity	Parent Conf/ 1 hour detail	Parent Conf. 10 minute physical cond.	Parent Conf. 10 minute physical cond.
		2-3 Offenses	Step 3 5 days	Step 3 5 days		Parent Conf/ Physical Activity	Parent Conf/ 1 hour detail	1 Performance Suspension	1 Performance Suspension
		More than 3 Offenses	Step 6 20 days	Step 6 20 days	Coach's discretion				
302 <i>(PEIMS 021)</i>	Hazing/Bullying/Making Hit Lists Any demeaning action forced upon an unwilling person	1 st Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		2 nd Offense	Step 6 45 days	Step 6 45 days	45 days suspension				
		More than 2 Offenses	Step 6 90 days	Step 6 90 days	90 days suspension				
303 <i>(PEIMS 021)</i>	Horseplay: Intentional physical actions between willing participants; Throwing objects	1 st Offense	Step 2	Step 2	Verbal Warning				
		2 nd Offense	Step 3 3 days	Step 3 3 days		Boys: 3-5 "Big Daddies"	1 hour detail	10 minutes physical cond.	10 minutes physical cond.
		More than 2 Offenses	Step 3 5 days	Step 3 5 days		Girls: 10 laps around gym Boys: 3-5 "Big Daddies"	1 hour detail	10 minutes physical cond.	10 minutes physical cond.
304 <i>(PEIMS 021)</i>	Pushing/Shoving	1 st Offense	Step 3 3 days	Step 3 3 days	Verbal Warning				
		2 nd Offense	Step 3 5 days	Step 3 5 days		Boys: 3-5 "Big Daddies"	1 hour detail	10 minutes physical cond.	10 minutes physical cond.
		More than 2 Offenses	Step 6 20 days	Step 6 20 days		Girls: 10 laps around gym Boys: 3-5 "Big Daddies"	1 hour detail	10 minutes physical cond.	10 minutes physical cond.

		Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
305 <i>(PEIMS 021)</i>	Simple assault against someone other than a school district employee or volunteer	1 st Offense	Step 3 5 days	Step 3 5 days		Conference/ Physical Conditioning	Conference/ 1 hour detail	Parent Conf./ 10 minutes physical cond.	Parent Conf./ 10 minutes physical cond.
		2 nd Offense	Step 6 20 days	Step 6 20 days		Conference/ Physical Conditioning	Conference/ 1 hour detail	Miss 1 performance	Miss 1 performance
		More than 2 Offenses	Step 6 45 days	Step 6 45 days		Conference/ Physical Conditioning	Conference/ 1 hour detail	Miss 1 performance	Miss 1 performance
306	Simple Assault against school district employee or volunteer	1 st Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		2 nd Offense	Step 6 45 days	Step 6 45 days	45 days suspension				
		3 or more offenses or severe incident	Step 6 120 days	Step 7	Dismissal				
307	Retaliation against another student	1 st Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		2 nd Offense	Step 6 45 days	Step 6 45 days	45 days suspension				
		3 or more offenses or severe incident	Step 6 90 days	Step 6 90 days	90 days suspension				
308 <i>(PEIMS 021)</i>	Discharging a fire extinguisher	1 st Offense	Step 3 3 days	Step 3 3 days	Coach's discretion				
		2 nd Offense	Step 3 5 days	Step 3 5 days	5 days suspension				
		3 or more offenses	Step 6 20 days	Step 6 20 days	20 days suspension				
309 <i>(PEIMS 022)</i> \$1,500 > Damages	Criminal Mischief: Damaging or vandalizing property; \$49.99 or under (Must make restitution) Citation to City Court	1 st Offense	Step 3 10 days	Step 3 10 days	10 days suspension				
		2 nd Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		3 or more offenses	Step 6 90 days	Step 6 90 days	90 days suspension				
309 <i>(PEIMS 022)</i> \$1,500 > Damages	Criminal Mischief: Damaging or vandalizing property; \$50.00 or under (Must make restitution) Citation to City Court	1 st Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		2 offense	Step 6 45 days	Step 6 45 days	45 days suspension				
		3 or more offenses	Step 6 90 days	Step 6 90 days	90 days suspension				

		Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
310 (PEIMS 021)	Participation in, or representation of self as a member of any secret society, fraternity, sorority, or gang	1 st Offense 2 nd Offense More than 2 Offenses	Step 6 20 days Step 6 45 days Step 6 90 days	Step 6 20 days Step 6 45 days Step 3 5 days	20 days suspension 45 days suspension 90 days suspension Coach's discretion 20 days suspension 45 days suspension				
311 (PEIMS 022)	Defacing or damaging school property with graffiti or by any other means *Discretionary placement based on severity and cost of removal	1 st Offense 2 nd Offense More than 2 Offenses	Step 3 5 days Step 6 20 days Step 6 45 days	Step 3 5 days Step 6 20 days Step 6 45 days	Coach's discretion 20 days suspension 45 days suspension				
312 (PEIMS 021)	Possession of a "Pocket Knife" *Knife will be confiscated Unclaimed knives will be destroyed after two years	1 st Offense More than 1 Offense	Step 2 * Step 3 5 days * Step 3 5 days * Step 6 20 days * Step 3 5 days	Step 2 * Step 3 5 days * Step 3 5 days * Step 6 20 days * Step 3 5 days	Verbal Warning Coach's discretion Verbal Warning/ 20 days suspension Verbal Warning/ 20 days suspension 45 days suspension				
313 (PEIMS 021)	Displaying a "Pocket Knife" *Knife will be confiscated Unclaimed knives will be destroyed after two years	1 st Offense More than 1 Offense	Step 3 5 days * Step 3 5 days * Step 6 20 days * Step 3 5 days	Step 3 5 days * Step 3 5 days * Step 6 20 days * Step 3 5 days	Verbal Warning/ 20 days suspension Verbal Warning/ 20 days suspension 45 days suspension				
314 (PEIMS 021)	Possessing a razor, box cutter, chain, or any other object that may be used in a way that threatens or inflicts bodily harm *Discretionary placement based on severity and degree of disturbance	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 3 5 days Step 6 20 days Step 6 45 days	Step 3 5 days Step 6 20 days Step 6 45 days	Verbal Warning/ 20 days suspension Verbal Warning/ 20 days suspension 45 days suspension				
315 (PEIMS 021)	Sexual Misconduct – Public Display of Affection	1 st Offense 2 nd Offense More than 2 Offenses	Step 2 Step 3 3 days Step 3 5 days	Step 2 Step 3 3 days Step 3 5 days	Coach's discretion Coach's discretion Coach's discretion				

		Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
316 (PEIMS 021)	Sexual Harassment/Verbal	1 st Offense 2 nd Offense	Step 3 3 days Step 3 5 days	Step 3 3 days Step 3 5 days	Coach's discretion Coach's discretion				
317 (PEIMS 021)	Sexual Harassment/Physical	More than 2 Offenses 1 st Offense	Step 6 20 days Step 3 5 days	Step 6 20 days Step 3 10 days	20 days suspension 20 days suspension			10 minutes physical cond.	10 minutes physical cond.
318 (a)	“Substance Abuse”: Possession or use of: (a) unauthorized medication or supplement: 20 days minimum	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 6 20 days Step 6 45 days Step 6 90 days	Step 6 20 days Step 6 45 days Step 6 90 days	45 days suspension 90 days suspension 90 days suspension		1 Week Suspension		
318 (b)	“Substance Abuse”: Possession or use of: (b) illegal medication or supplement: 45 days minimum	1 st Offense 2 nd Offense 3 or more offenses or severe incident	Step 6 45 days Step 6 90 days Step 6 120 days	Step 6 45 days Step 6 90 days Step 6 120 days	45 days suspension 90 days suspension 120 days suspension				
318 (c)	“Substance Abuse”: Possession or use of: (c) felony possession of controlled substance: 90 days minimum	1 st Offense 2 nd Offense	Step 6 120 days Step 7 Expulsion	Step 6 120 days Step 7 Expulsion	120 days suspension Dismissal from program				
319 (a)	“Substance Abuse”: Possession to sell or distribute: (a) unauthorized medication or supplement: 45 days minimum (including any “simulated controlled substance”)	1 st Offense 2 or more offenses or severe incident	Step 6 45 days Step 6 90 days	Step 6 45 days Step 6 90 days	45 days suspension 90 days suspension				

		Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
319 (b)	"Substance Abuse": Possession to sell or distribute: (b) illegal medication or supplement: 90 days minimum (including any "simulated controlled substance")	1 st Offense	Step 6 90 days	Step 6 90 days	90 days suspension				
319 (c)	"Substance Abuse": Possession to sell or distribute: (c) felony possession of controlled substance: 120 days minimum (including any "simulated controlled substance")	2 or more offenses or severe incident	Step 6 120 days	Step 6 120 days	120 days suspension				
320 (PEIMS 021)	"Simulated": Alcoholic Substance: Possessed to use, sell or distribute any substance purported to be alcoholic	1 st Offense	Step 3 10 days	Step 3 10 days	Coach's Discretion				
321 (PEIMS 021)	"Simulated" Tobacco Product" Possessed to use, sell or distribute any substance purported to be tobacco product	2 nd Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
322 (PEIMS 021)	Possessing or selling a "simulated" weapon	3 or more offenses or severe incident	Step 6 20 days	Step 6 20 days	20 days suspension				
		1 st Offense	Step 3 5 days	Step 3 5 days	Coach's Discretion				
		2 nd Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		3 or more offenses or severe incident	Step 6 45 days	Step 6 45 days	45 days suspension				

		Severity or Repeated Offenses	HMS Discipline Steps	HHS Discipline Steps	ABCD Penalty	Athletics Penalty	Band Penalty	Cheerleader Penalty	Drill Team Penalty
323 (PEIMS 021)	Possessing fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device	1 st Offense	Step 3 10 days	Step 3 10 days	Coach's Discretion				
		2 nd Offense	Step 6 20 days	Step 6 20 days	20 days suspension				
		3 or more offenses or severe incident	Step 6 45 days	Step 6 45 days	45 days suspension				
324 (PEIMS 021)	Falsifying records, passes, or other school-related documents	1 st Offense	Step 3 3 days	Step 3 3 days	Coach's Discretion				
		2 nd Offense	Step 3 5 days	Step 3 5 days	5 days suspension				
		3 or more offenses or severe incident	Step 3 10 days	Step 3 10 days	10 days suspension				
401 (PEIMS 021)	Persistent "On-Campus" Misbehavior	More than 4 incidents	Step 6 20 days	Step 6 20 days	20 days suspension				
		Additional Incidents	Step 6 45 days	Step 6 45 days	45 days suspension				

Disciplinary Guidelines for Athletics, Band, Cheerleaders and Drill Team

PART B

These disciplinary actions cover infractions that may occur at all times except at school or at school sponsored activities. Infractions that occur at school or at school sponsored activities will be governed by Disciplinary Guidelines – Part A.

Student violations that fall under Part B of the Discipline Guidelines for Athletics, Band, Cheerleaders and Drill Team will be enforced if either HISD Superintendent or campus administrators, sponsors, coaches or law enforcement officers document the violation(s).

The theory behind the disciplinary action establish in Part B of the Disciplinary guidelines for Athletics, Band, Drill Team and Cheerleaders is based on the premise that the real deterrent to preventing undesirable behavior is that the student will miss the public performance portion of participation in extracurricular activities.

Due to the diversity of dates and times of performances of extracurricular activities, it is difficult to insure equitable discipline during the time that a student would not miss a performance or activity. To insure that this intent is achieved for all students, it becomes necessary to provide a method of discipline during the time in which there are no performances for that extracurricular activity. The proposal for this method is discussed below:

- a. Band, Cheerleaders, Drill Team
Five (5) hours of community service will satisfy for one (1) week of suspension in which there was no opportunity to perform.
- b. Athletics
One (1) hour of running per day for five (5) days will satisfy for one (1) week of suspension in which there was no opportunity to participate in an athletic event.

<u>OFFENSE COMMITTED</u>	<u>OFFENSES</u>	<u>BAND, CHEERLEADERS, DRILL TEAM</u>	<u>ATHLETICS</u>
<u>DURING SEASON</u> Possessed, or used marihuana or other controlled substance – TEC 37.006(a)(2)(C) And 37.007(b) for under the influence	1ST Offense	Four (4) week suspension from Performances (See Part B Explanation)	Four (4) week suspension from performances plus “Big Daddies” 1 hour for 2 days per week
	2nd Offense	Suspended for one calendar year	
<u>OFF SEASON AND DURING SUMMER</u> Possessed, or used marihuana or other controlled substance – TEC 37.006(a)(2)(C) And 37.007(b) for under the influence	1ST Offense	Four (4) week suspension from Performances (See Part B Explanation)	
	2nd Offense	Suspended for one calendar year	
	1ST Offense	Suspended for one calendar year	
<u>DURING SEASON</u> Possessed, sold, used, or was under the influence of an alcoholic beverage- TEC 37.006(a)(2)(D) and 37.007(b)	1ST Offense	One (1) week suspension from Performances (See Part B Explanation)	One (1) week suspension from Performances plus “Big Daddies” 1 hour for 2 days
	2nd Offense	Two (2) week suspension from Performances (See Part B Explanation)	Two (2) week suspension from Performances plus “Big Daddies” 1 hour for 2 days per week

<u>OFFENSE COMMITTED</u>	<u>OFFENSES</u>	<u>BAND, CHEERLEADERS, DRILL TEAM</u>	<u>ATHLETICS</u>
<p>Possessed, sold, used, or was under the influence of an alcoholic beverage- TEC 37.006(a)(2)(D and 37.007(b)</p> <p><u>OFF SEASON AND DURING SUMMER</u></p>	<p>1ST Offense</p>	<p>One (1) week suspension from Performances (See Part B Explanation)</p>	<p>One (1) week suspension from Performances plus “Big Daddies” 1 hour for 2 days</p>
	<p>2nd Offense</p>	<p>Two (2) week suspension from Performances (See Part B Explanation)</p>	<p>Two (2) week suspension from Performances plus “Big Daddies” 1 hour for 2 days per week</p>
<p>Possessed, sold, used or was under the influence of volatile chemicals TEC 37.006 (a) (2) (E)</p> <p><u>DURING SEASON</u></p>	<p>1ST Offense</p>	<p>One (1) week suspension from Performances (See Part B Explanation)</p>	<p>One (1) week suspension from Performances plus “Big Daddies” 1 hour for 2 days</p>
	<p>2nd Offense</p>	<p>Two (2) week suspension from Performances (See Part B Explanation)</p>	<p>Two (2) week suspension from Performances plus “Big Daddies” 1 hour for 2 days per week</p>
<p>Possessed, sold, used or was under the influence of volatile chemicals TEC 37.006 (a) (2) (E)</p> <p><u>OFF SEASON AND DURING SUMMER</u></p>	<p>1ST Offense</p>	<p>One (1) week suspension from Performances (See Part B Explanation)</p>	<p>One (1) week suspension from Performances plus “Big Daddies” 1 hour for 2 days</p>
	<p>2nd Offense</p>	<p>Two (2) week suspension from Performances (See Part B Explanation)</p>	<p>Two (2) week suspension from Performances plus “Big Daddies” 1 hour for 2 days per week</p>

<p><u>Any Time</u></p>	<p>Based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity for felony offenses in Title 5, Penal Code-TEC 37.006(c)</p>	<p>Any Offense</p>	<p>Dependent on Court Action</p>
<p><u>Any Time</u></p>	<p>Based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity for felony offenses not in Title 5, Penal Code-TEC 37.006(d)</p>	<p>Any Offense</p>	<p>Superintendent's Discretion</p>