

Henderson ISD
201902

CHARTER CAMPUS OR PROGRAM

EL
(EXHIBIT)

The following exhibits may be used for application for charter school in the District:

Exhibit A: Application for Campus Charter or Campus Program Charter — 6 pages

Exhibit B: Parent Petition Supporting a Campus Charter or Campus Program Charter —
1 page

Exhibit C: Teacher Petition Supporting a Campus Charter or Campus Program Charter
— 1 page

HENDERSON ISD
APPLICATION FOR A CAMPUS CHARTER OR
CAMPUS PROGRAM CHARTER

APPLICANT INFORMATION

Provide the name of the applicants and, if applicable, the name of any organizations with which they are affiliated for purposes of this application.

Provide the name, address, and phone number of a primary contact person for this application.

PURPOSE AND NEED

State the purpose for the proposed charter campus or charter program.

Describe what distinguishes the proposed program from the District's current program.

Indicate the geographical area of intended service.

MISSION AND GOALS

Provide a copy of the mission statement of the proposed charter campus or program.

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State the proposed goals for the campus or program, including the number of students to be served and any applicable time lines.

CURRICULUM AND INSTRUCTIONAL PROGRAM

Provide a copy of the curriculum to be used in the proposed campus or program. List the objectives of the program and the materials to be used. Outline the methods of instruction for each subject for each grade level to be served, and specify any educational services the proposed program intends the District to provide.\

STUDENT ACHIEVEMENT

Describe the student performance objectives of the proposed campus or program, and include a plan for implementation of the state accountability system.

Present a description of the plan for evaluating student performance, including the forms of assessment that will be used to measure student progress toward achievement of the school's performance standards, time lines for achievement of such standards, and procedures for corrective action in the event that student performance falls below such standards.

GOVERNANCE AND DECISION-MAKING PLAN

Describe the composition of the governing body of the proposed program and the process for selecting its members. Specify its duties. Include a detailed explanation of the governance and management relationship between the proposed charter campus or program and the District.

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List the Board policies which will apply to the proposed program.

List the Board policies for which waivers are requested. Include the reason for each request and describe the alternate policies, if any, under which the program will operate.

Describe the nature and extent of parental and community involvement in the operation of the proposed school. Address the following:

1. Any provisions for a campus or program accountability committee.
2. A process for development of an annual school improvement plan.
3. The relationship of the proposed program to the District-level planning and decision making process and to the District's goals and objectives.

Describe the procedures by which the program's activities and progress will be communicated to the Board and to the community.

ENROLLMENT AND WITHDRAWAL PROCEDURES

Outline the enrollment procedures, including any eligibility and selection criteria.

Outline the withdrawal procedures, including a process for students and teachers already assigned to the affected campus who do not choose to participate in the proposed program. *(Such procedures must prohibit discrimination in admission on the basis of national origin, ethnicity, race, religion, or disability, in accordance with federal and state law.)*

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PEIMS REPORTING PLAN

Explain how PEIMS data will be collected, maintained, and reported to the District and to the Texas Education Agency.

DISCIPLINE PROGRAM AND PROCEDURES

Describe the proposed program's discipline plan and procedures, including the relationship, if any, to the District's adopted Student Code of Conduct and Alternative Education Program.

SAFETY AND SECURITY PLAN

Describe the safety and security plan, including any emergency procedures.

FACILITIES AND TRANSPORTATION PLAN

Indicate what facilities are to be used for the proposed program. Describe any modifications proposed for existing District facilities. If the facilities are not currently District property, explain how they are to be acquired.

Outline a plan for routine maintenance of the facilities for the proposed program. Indicate whether such services are to be provided by the District or by some other means.

Describe the plan for providing transportation of students to the proposed campus or program.

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Indicate whether such services are to be provided by the District, by a transportation company, or by some other means.

EMPLOYMENT PLAN

Describe the proposed employment practices of the campus or program, including a description of the qualifications and classifications of employees, a compensation schedule including any benefits to be granted, recruitment and selection procedures, hiring and dismissal procedures, and a process for handling employee complaints.

OPERATIONAL AND FINANCIAL PLAN

Describe the role of the chief operating officer responsible for personnel, the budget, purchasing, program funds, and any other areas of management.

Provide evidence that the proposal for the charter campus or program is economically sound for both the charter campus or program and the District.

Include a proposed budget for the term of the charter.

Describe the manner in which an annual audit of the financial and administrative operations of the campus or program will be conducted.

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Detail the plan for fiscal accountability, including procedures for purchasing and bidding that comply with state law.

List and describe the business services the proposed program intends the District to provide.

INDICATION OF SUPPORT

(With the draft application) Provide a preliminary list of parents who support the application and who have made a commitment to enroll their children in the proposed program. Provide a preliminary list of classroom teachers at the campus and/or elsewhere in the District who support the proposal and who would apply to work in the proposed program.

(With the final application) Provide the completed petitions of parent and teacher signatures, as required by law. [See Exhibits B and C]

ADDITIONAL INFORMATION

Provide any additional information that might be helpful to the Board when considering this request for a campus charter or campus program charter.
