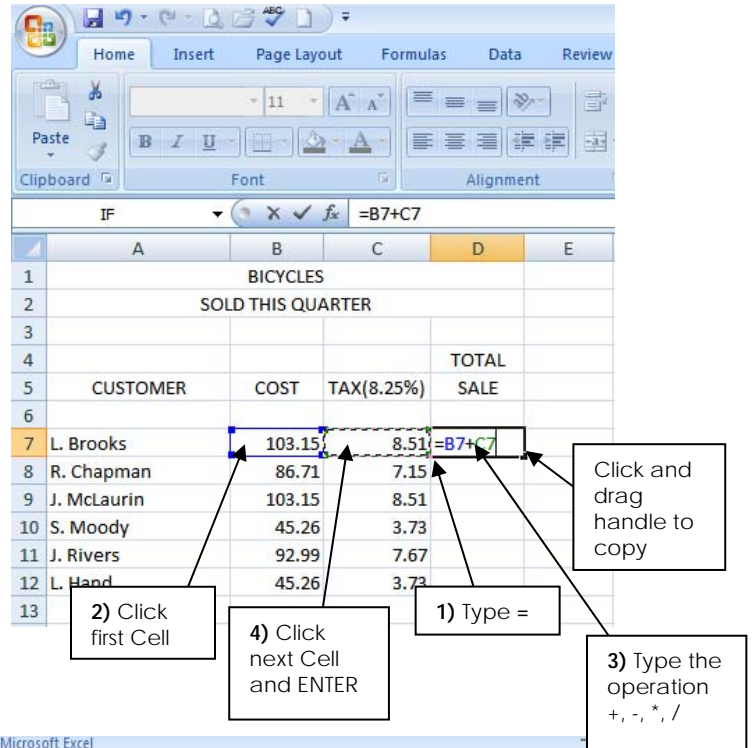
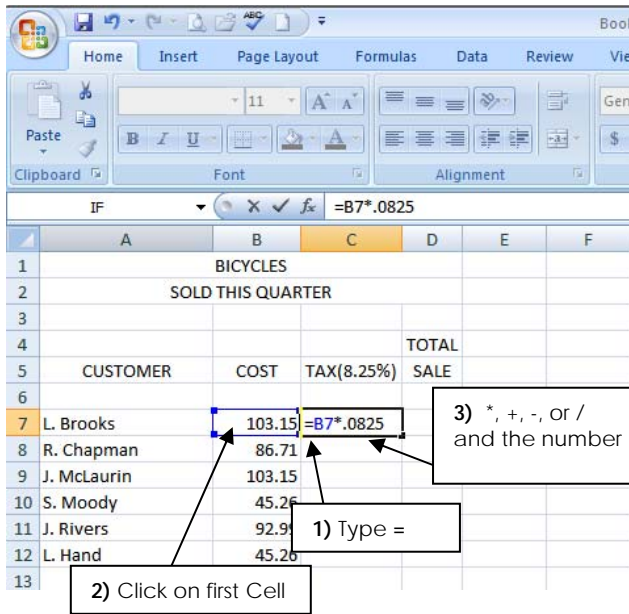


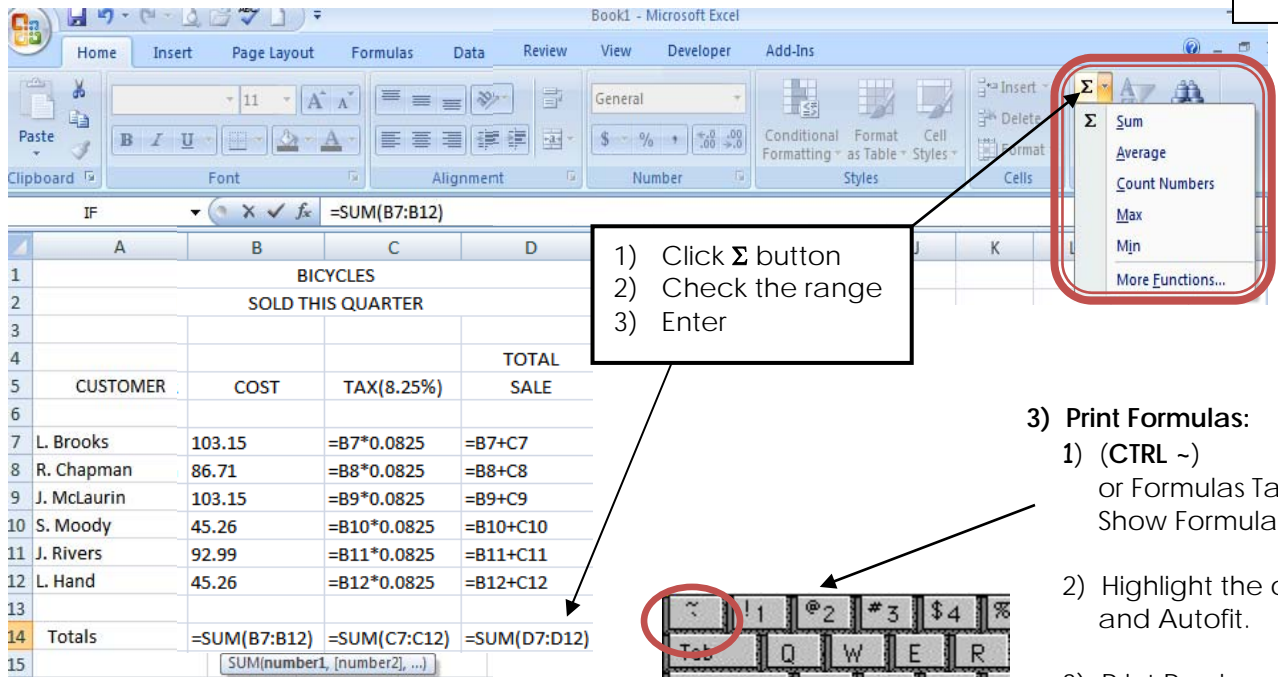
SIMPLE FORMULAS & AUTOSUM NOTES

1. Simple Formulas :

- Always start with =
- Follow the order of operations : parenthesis , multiplication , division , addition , subtraction.
- Start at the cell you want the answer, then type an = sign.
- Absolute values are locked with the \$.



2. AutoSum : Adds a Column or Row of Numbers



3) Print Formulas:

- 1) (CTRL ~) or Formulas Tab→ Show Formulas Button
- 2) Highlight the columns and Autofit.
- 3) Print Preview →Page Setup→Page Tab→ Landscape→Fit to One Page→Print

