

FONTS & SYMBOLS NOTES

Font Types

Serif

Feet – (Times New Roman, Garamond)

Sans Serif

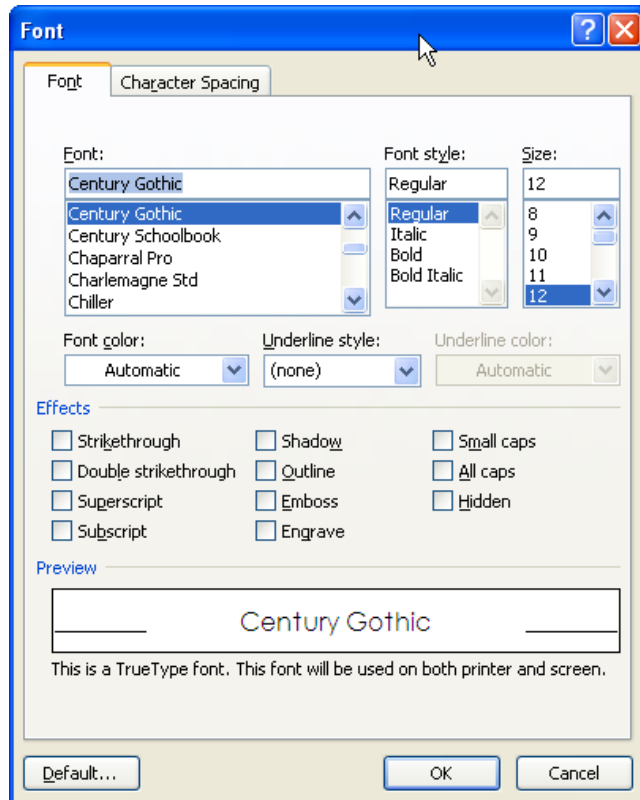
No Feet – (Tahoma, Comic Sans, Arial, Calibri)

Script

Cursive Writing – (Script MT Bold, Palace Script MT)

View all Options:

Font tab → click
dialog box launcher



Symbols

Insert tab → Symbol button →
More Symbols
Choose symbol set

